



A meeting of the **CABINET** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 9 DECEMBER 2021** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 3 - 8)

To approve as a correct record the Minutes of the meeting held on 18th November 2021.

Contact Officer: H Peacey - (01223) 752548

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

Contact Officer: Democratic Services - (01223) 752548

3. HOUSING STRATEGY ONE YEAR ON (Pages 9 - 18)

To receive a report from the Housing Strategy and Delivery Manager providing an update on the work that has been undertaken over the last twelve months to achieve the objectives in the Housing Strategy Action Plan.

Executive Councillor: R Fuller.

Contact Officer: P Scott - 07874 887465

4. INFRASTRUCTURE FUNDING STATEMENT (Pages 19 - 70)

To receive a report from the Strategic Growth Manager seeking agreement on the Infrastructure Funding Statement 2020/21 and providing an update on infrastructure delivery during this time.

Executive Councillor: J Neish.

Contact Officer: C Burton - (01223) 616841

5. LITTER MINIMISATION STRATEGY 2021-2025 (Pages 71 - 84)

To receive a report from the Operations Manager seeking endorsement of the Council's new Litter Strategy and Litter Minimisation Action Plan.

Executive Councillor: Mrs M L Beuttell.

Contact Officer: M Chudley - (01480) 388843

1 day of December 2021



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

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Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mrs Habbiba Peacey, Democratic Services Officer, Tel No: (01223) 752548 / e-mail: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the CABINET held in the CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN on Thursday, 18 November 2021

PRESENT: Councillor J Neish – Vice-Chairman.

Councillors Mrs M L Beuttell, S Bywater, S J Criswell, J A Gray, D N Keane, J Neish and K I Prentice.

APOLOGY: An Apology for absence from the meeting was submitted on behalf of Councillor R Fuller.

IN ATTENDANCE: Councillor J M Palmer (Cabinet Assistant).

34 MINUTES

The Minutes of the meeting held on 14th October 2021 were approved as a correct record and signed by the Chairman.

35 MEMBERS' INTERESTS

Councillor K Prentice declared a non-statutory disclosable interest in Minute No. 21/36 by virtue of the fact that one of the applications related to the Ward he represented, as a Member of Cambridgeshire County Council and as the County Council's nominated representative on the Museums Management Board.

Councillors S Bywater and S J Criswell declared non-statutory disclosable interests in Minute No. 21/36 as Members of Cambridgeshire County Council.

36 COMMUNITY INFRASTRUCTURE LEVY SPEND ALLOCATION

See Minute No. 21/35 for Members' Interests.

With the aid of a report prepared by the Service Manager (Growth) (a copy of which is appended in the Minute Book) the Cabinet were invited to consider and agree infrastructure projects seeking funding in whole or in part by an amount of the Community Infrastructure Levy (CIL) monies received to date.

By way of background, the Executive Councillor for Strategic Planning advised that the latest funding round had been launched on 13th September 2021 which could be utilised towards a number of Strategic Transport items, as outlined in paragraph 3.3 of the report, as well supporting the delivery of growth in the District as identified in the Infrastructure Delivery Plan and the Council's Corporate Plan. He then went on to report that Appendix 3 of the report outlined project bids under £50,000 which had been determined in accordance with delegated powers.

Attention was then drawn to Appendix 2, which outlined a proposal relating to St Neots Museum seeking CIL funding of £750,000. The project was being proposed for decline as it was felt that it would provide low value for money based on its importance in terms of infrastructure needs, the current position in respect of match funding and the likely impact of the project upon new growth. Furthermore, it had been noted that there were some concerns around the existing maintenance of the building. Councillor K Prentice reported that the project was one that was supported by both the Town and County Councils and that he had personally written in a letter of support for the project in his capacity as Ward and County Councillor and that he would not be voting on the matter.

Following debate on the application and having been informed that it was the Cabinet's role to either accept or decline the application presented before them, Executive Members then noted the views of the Overview and Scrutiny Panel (Performance and Growth). Whereupon, the Cabinet

RESOLVED

- (a) to note the information on projects previously allocated or in receipt of funding commitments and the updates on their delivery (as outlined in Appendix 1);
- (b) to agree Officer recommendations for projects submitted in this round for over £50,000 Community Infrastructure Levy funding (as detailed in Appendix 2);
- (c) to note the bids submitted in this round for £50,000 or less Community Infrastructure Levy funding and the approvals in line with delegated authority (as outlined in Appendix 3);
- (d) to delegate authority to the Corporate Director (Place) and Service Manager (Growth), in consultation with the Executive Leader and Executive Councillor for Strategic Planning, to make final agreements for contracts to be issued on projects allocated CIL monies in principle subject to provision of necessary evidence;
- (e) to approve the funding for the Special School at Alconbury Weald which, due to the scale of funding offered was approved in principle by Cabinet on 11th February 2021 (Minute No. 20/53 refers) and, following submission of additional information, is reported back to Cabinet for approval; and
- (f) to agree an extension of time until 31st July 2022 for Warboys Village Hall project.

(Councillor K Prentice abstained from voting on this item).

37 GRAFHAM AND ELLINGTON NEIGHBOURHOOD PLAN EXAMINATION OUTCOME AND PROGRESSION TO REFERENDUM

Consideration was given to a report prepared by the Strategic Growth Manager (a copy of which is appended in the Minute Book) seeking agreement to act upon the Examiner's report into the Grafham and Ellington Neighbourhood Plan

leading to a referendum on whether or not it should be brought into force as part of the statutory development plan.

Having had their attention drawn to the proposed timetable for implementation which would seek to hold the proposed referendum on 27th January 2022 and in noting the comments of the Overview and Scrutiny Panel (Performance & Growth), it was

RESOLVED

that the District Council should act upon the Examiner's report to accept the recommended modifications and progress the neighbourhood plan to referendum.

38 GAMBLING ACT 2005 - STATEMENT OF PRINCIPLES 2021

With the aid of a report prepared by the Operational Manager (People) (a copy of which is appended in the Minute Book) the Cabinet were invited to comment on the revised draft of the Gambling Act 2005 – Statement of Principles 2021, prior to its submission to the Council.

The Executive Councillor for Leisure and Regulatory Services reported that the current Statement was due to expire on 30th January 2022. A twelve week consultation period had taken place between 29th June and 17th October 2021 and no responses had been received as part of this process. Having been informed that the Licensing Committee had considered the matter at its meeting on 10th November 2021, it was

RESOLVED

- (a) that the Gambling Act 2005 – Statement of Principles 2021 that has been produced following the required consultation be noted; and
- (b) that the Council be recommended to approve the Statement of Principles.

39 CORPORATE PERFORMANCE REPORT 2021/22, QUARTER 2

Consideration was given to a report by the Business Intelligence & Performance Manager and Performance and Data Analyst (a copy of which is appended in the Minute Book) presenting details of the delivery of the Corporate Plan 2018/22 and project delivery.

The Executive Councillor for Strategic Planning was pleased to report that progress in Quarter 2 in delivering key actions for 2021/22 remained on track or within an acceptable variance and highlighted a few actions which included the recovery of One Leisure memberships and attendance levels, the Test and Trace Support payments scheme processed by the Benefits team and progress with the waste management minimisation projects. Attention was then drawn to the corporate indicators which were below acceptable variances which included staff turnover in the Development Management service.

Having been encouraged by the performance levels achieved and in noting the views of the Overview and Scrutiny Panel (Performance & Growth), the Cabinet

RESOLVED

to note progress made against the Key Actions and Corporate Indicators in the Corporate Plan and current projects, as summarised in Appendix A and detailed in Appendices B and C of the report now submitted.

40 FINANCIAL PERFORMANCE REPORT 2021/2, QUARTER 2

A report by the Chief Finance Officer was submitted (a copy of which is appended in the Minute Book) presenting details of the Council's projected financial performance for 2021/22.

In introducing the report, the Executive Councillor for Strategic Finance reported that there had been an estimated revenue outturn underspend of £0.304m and an estimated capital outturn underspend of £10.677m. The latter was attributed to reduced activity owing to the COVID-19 pandemic. The pressure placed upon staff resources with the Development Management Service was acknowledged together with the improved performance levels achieved within the One Leisure and Operations service.

In noting the views of the Overview and Scrutiny Panel (Performance & Growth), it was

RESOLVED

that the Cabinet has:

- (a) considered and commented on the financial performance to the end of September 2021, as detailed in Appendix 1 and summarised in paragraph 3.2 of the report now submitted; and
- (b) considered and approved the proposed budget changes to the Capital Budget to accommodate reclassification of budget and in year activity not included within the Medium Term Financial Strategy as outlined in paragraph 3.3 of the report now submitted.

41 TREASURY MANAGEMENT - SIX MONTH REVIEW

With the aid of a report prepared by the Chief Finance Officer (a copy of which is appended in the Minute Book) the Cabinet were updated on the Council's treasury management activity for the first 6 months of the year, including investment and borrowing activity and treasury performance.

Following a brief introduction by the Executive Councillor for Strategic Finance and in noting the views of the Overview and Scrutiny Panel (Performance & Growth), it was

RESOLVED

- (a) that the treasury management performance for the first 6 months of 2021/22 be noted; and

(b) that the Cabinet recommend the report to Council for consideration.

42 HINCHINGBROOKE COUNTRY PARK JOINT GROUP

The Cabinet received and noted the Minutes of the Hinchingsbrooke Country Park Joint Group held on 21st October 2021. The Executive Councillor for Operations and Environment reported that the lease with Cambridgeshire County Council was in the process of being finalised. The matter was currently with 3C's Legal Services and all being well would be signed off by the end of November 2021.

Chairman

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Public
Key Decision - Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Housing Strategy One Year On

Meeting/Date: Cabinet – 9th December 2021

Executive Portfolio: Executive Councillor for Housing and Economic Development

Report by: Housing Strategy and Delivery Manager

Ward(s) affected: All

Executive Summary:

In October 2020 the Housing Strategy 2020-2025 was approved by Cabinet with a one year action plan. The Strategy had been developed following internal and external consultation - including a member workshop with Overview and Scrutiny in August 2020. External consultation had also included a variety of housing providers and interested parties. A one year action plan, rather than a five year plan was produced at the time due to the Covid Pandemic and contained details on how the outcomes set out in the strategy would be accomplished. This report seeks to update members on what has been achieved against these objectives in the first year.

The action plan attached will be used going forward to enable continued reporting and ensure we meet the original objectives in the strategy.

Recommendation:

- (a) To acknowledge the work completed against the objectives in the Housing Strategy Action Plan; and
- (b) To approve the use of this action plan for the remaining years of the Housing Strategy 2021-25

1. PURPOSE OF THE REPORT

- 1.1 To update members on the work that has been undertaken over the last twelve months to achieve the objectives in the Housing Strategy Action Plan.
- 1.2 The Covid pandemic has highlighted a number of inequalities over the last 18 months but the impact of housing inequality is one of the most apparent. Last year, the then Housing Secretary, Robert Jenrick acknowledged that the pandemic has highlighted “*the importance of having somewhere secure and comfortable to live*”. Some households experienced lockdown from homes with separate workspace, reliable Wi-Fi, affordable heating, insulation and gardens. Their experience of lockdown was therefore very different to those families living in overcrowded or damp homes with limited or no outside space.
- 1.3 It has long been accepted that there is a direct link between housing and health. The Healthy Urban Development Unit identifies decent and adequate housing as being critically important to health and wellbeing and the National Planning Policy Framework highlights the importance of ensuring safe and healthy living conditions. This is further summarised by Public Health England “*the right home environment is critical to our health and wellbeing; good housing helps people stay healthy, and provides a base from which to sustain a job, contribute to the community, and achieve a decent quality of life*”.

2. WHY IS THIS REPORT NECESSARY?

- 2.1 The table below contains the high level documents that the Council uses to set out objectives, priorities, and future delivery. The Housing Strategy sits within this suite of documents and supports the delivery of the Local Plan and the Community Strategy.
- 2.2 The action plan highlights areas of activity over the last year but also recognises areas of work which have not yet commenced. Some of this work has not started due to there not being an available resource but others like the delivery of one level exception site, the evaluation of alternative entry level housing and the barriers for delivery of starter homes have waited until the introduction of First Homes.
- 2.3 A policy on First Homes will be shared with members as soon as clarification has been received on the interpretation of the new legislation.

Strategy bookcase



KEY:

BLUE=
underway
RED=done

Overarching Plans	Outcome Plans	Strategic Plans	Activity Plans
Place Strategy to 2050 (Vision for Huntingdonshire)	Local Plan (RF/ CK)	<ul style="list-style-type: none"> Asset Management Strategy (JG/ JA) [Oct] Waste Strategy (MB/ AR) Housing Strategy (RF/LB) 	<ul style="list-style-type: none"> Corporate Plan (RF/DB) Asset Management Plan (JG/ JA) [Mar] Waste Minimisation Plan (MB/ AR)
	Community Strategy (SB/ FF)	<ul style="list-style-type: none"> Housing Strategy (RF/LB) Consultation and Engagement Strategy (SB/ CD) Leisure and Health Strategy (SB/ JW) 	<ul style="list-style-type: none"> Corporate Plan (RF/DB)
	Economic Growth Strategy (RF/ CK)	<ul style="list-style-type: none"> Transport Strategy (RF/CK) Climate Change Strategy (MB/ NS) 	<ul style="list-style-type: none"> Regeneration Plan (RF/ CK)
Vision for HDC (RF/ JL)	Core Service Strategy (DK/ JA/JT) [Jul/Aug]	<ul style="list-style-type: none"> Workforce Strategy (JG/ AW) [Dec/Jan] Medium Term Financial Strategy (JG/ CE) Commercial Investment Strategy (JG/ JA) Digital Strategy (DK/ TE) Leisure and Health Strategy (SB/ JW) 	<ul style="list-style-type: none"> Information Management Plan (DK/ TE) Service Plan(s) (SMs)

3. COMMENTS OF OVERVIEW & SCRUTINY

3.1 The comments of the relevant Overview and Scrutiny Panel will be circulated ahead of the meeting.

4. KEY IMPACTS / RISKS

4.1 Clarity of Purpose – if the Council does not have an up to date strategy in place it makes it difficult to engage with potential partners and plan service delivery.

5. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

5.1 The Corporate Plan was agreed by Cabinet in September 2020. This includes housing objectives and targets for the coming year which should be regularly reviewed.

6. CONSULTATION

6.1 The action plan has been shared with officers and updates have been provided against the objectives.

7. LEGAL IMPLICATIONS

7.1 There is a statutory duty to provide a range of housing support.

8. RESOURCE IMPLICATIONS

- 8.1 In delivering the work outlined in the action plan there are implications for several council departments. The Council has now recruited to the role of Strategic Housing Manager who has responsibility for the Action plan and will progress key actions that awaited their appointment.

9. HEALTH IMPLICATIONS

- 9.1 Housing plays an important role in the health of residents and is included in the evolving Leisure and Health Strategy. As stated above in Section 1 the link between housing and health has long been accepted in relation to quality and condition, stability and security and affordability.

10. REASONS FOR THE RECOMMENDED DECISIONS

- 10.1 The Council needs to have a Housing Strategy that is current and fit for purpose. The strategy identified 3 overarching priorities:

1. New Homes to meet the needs of Huntingdonshire now and in the future
2. Homes to enable people to live independent and healthy lives
3. Working in partnership to achieve shared objectives

When the strategy was approved it was agreed that due to Covid the focus would be on objectives that could be achieved within a one year action plan. It is necessary to acknowledge the good work achieved to date and to look to strengthen this work and also achieve the other objectives within the plan over the next four years.

11. LIST OF APPENDICES INCLUDED

Appendix 1 – Housing Strategy Action Plan 2020-2025

Appendix 2 – [Housing Strategy 2020 -2025 \(huntingdonshire.gov.uk\)](https://www.huntingdonshire.gov.uk)

12. BACKGROUND PAPERS

Cabinet – 22nd October 2020 - [Report on Housing Strategy](#)

CONTACT OFFICER


Name/Job Title: Pamela Scott, Housing Strategy and Delivery Manager



Tel No: 07874 887465








Email: Pamela.Scott@huntingdonshire.gov.uk

Objective 1 - New Homes to meet the needs of Huntingdonshire now and in the future

	Priority Action	Outcome and Progress	Timeframe	Lead Service/Officer	Comments to Q3 2021/2022	RAG Rating
1.1	Annual Achievement of Housing Delivery Targets	Annual Delivery of new homes	Ongoing	Growth Manager	The AMR key headlines from the 2019/2020 data saw the construction of 1010 net completions (1027 new dwellings completed with 17 demolitions), this exceeded the 2019 housing trajectory of 1003 dwellings and the Council's annual housing target of 804 dwellings. The 2020/2021 data shows a total of 1,041 net completions (1,065 new dwellings with 15 demolitions).	
1.2	Work with Developers and Registered Providers to prioritise the achievement of 40% affordable housing	Affordable Housing Numbers delivered	Ongoing	Growth Manager / Housing Strategy Manager	There continues to be strong performance in securing 40% Affordable Housing on eligible sites and there are few viability challenges. 274 homes were completed in 2020/21 which compares well with historic performance. Additionally there is a significant pipeline (some under construction) of 100% Affordable Housing developments expected to deliver approximately 600 affordable homes over the next two years.	
Page 13 of 84	Explore the potential and barriers for delivery of starter homes and other discounted market housing	Report to CMT on options when Housing Manager in post	2022/2023	Housing Strategy Manager	This was not a priority for the first year action plan and needs to be considered following the introduction of First Homes.	
	Deliver at least 1 entry level exception site	At least one site in progress or completed	2022/2023	Housing Strategy Manager	This is deferred pending examination of First Homes introduced by government since this significantly changes entry level exception site criteria. Assessment of First Homes is under way.	
	To evaluate alternative entry level housing alongside shared ownership	Include in report for 1.3	2022/2023	Housing Strategy Manager	This will be explored alongside policy changes required due to First Homes	
	1.6 Explore options for institutional investment in the Private Rented Sector	Dependent on Opportunities	2022/2023	Housing Strategy Manager	This was not a priority for the first year.	
1.7	Explore Options for key worker housing including on own sites	Sites identified as potential sites for new housing	2021/2022	Strategic Director/Managing Director	ManGPM have secured 95 affordable homes at Alconbury Weald, which are units outside of the S106 agreement; 80 units will be targetted to Key Workers and HDC will inform the definition of keyworker.	
1.8	Working pro-actively with Developers and Housing Associations to achieve the targets for homes built to M4(2) and	Numbers of Homes built to these standards	2022/2023	Growth Manager	At the time of adoption of the Housing Strategy this years cumulative figures were in flight and could not be retro fitted . It has been agreed that the policy team will monitor this going forward.	
1.9	Engage with Health and Social Care partners to align requirements for specialist housing with future models of care and support	Link to Local Plan process and G L Hearn report. Also Link to final CC Housing Related Support report	2022/2023	Strategic Housing Manager	The G L Hearn (SHMA) is at final draft stage and Older Persons Needs Assessment (OPANA) is still being completed. Once both documents are received we will be able to interpret any necessary policy changes.	

1.10	Continue to work with developers to maximise delivery on sustainable strategic sites	Related to effective partnership working	Ongoing	Growth Manager / Strategic Housing Manager	There continues to be strong performance in our relationship with developers in bringing forward strategic development sites this has resulted in high levels of affordable housing being provided on qualifying sites and the expectation that this years housing numbers will achieve higher than the yearly Local Plan requirement. Strong relationships with key developers continue.	
1.11	Refresh Design Guide to reflect aspirations or build standards	Refreshed document	2022/2023	Growth Manager	This was not a priority for the first year action plan.	
1.12	Support the development of rural exception sites led or supported by the community or meeting the needs of specialist housing	Follow up on interest from the road show	Ongoing	Strategic Housing Manager	A pipeline of Rural Exception sites is established. One development (Needingworth) was completed in 2020/21 delivering a total of 14 units of which 10 were affordable. One development (Bluntisham) has already completed this year (2021/22) delivering 20 units of which 11 were affordable, three more developments are on site delivering 77 units all of which are affordable at Buryfield, Ramsey St Mary and Great Staughton (CLT). We anticipate that one site at Holme will shortly be granted planning permission this will provide a total of 10 homes of which 6 will be affordable. A planning application has recently been submitted for Alconbury Weston which will provide a total of 15 homes of which 9 are affordable. A further need for 42 homes is identified via surveys conducted in Hilton, The Hemingfords, Great Paxton and Somersham and sites are either being sought or under investigation. Further work will be carried out with Parish Councils to identify need.	
1.13	Strengthen guidance and support provided to community led or supported sites to assist in accelerating delivery	Improve information and signposting on the website	2022/2023	Strategic Housing Manager / Growth Manager	This was not a priority for the first year	
1.14	Use of own assets for self build and keyworker housing where these are not suitable for larger developments	Self build sites identified and marketed. Also Council owned site identified for key worker housing	2022/2023	Development Consultant/Strategic Director /MD	The sites were agreed for the Longhurst Contract in the Summer 2021, we now have several sites which could be put forward on a self build basis. This will be pursued by the Housing Strategy Manager. Marketing of self build can include specific marketing to keyworkers	
Objective 2 - Homes to Enable people to live independently and healthy lives						
	Priority Action	Outcome and Progress	Timeframe	Lead Service/Officer		
2.1	Monitor the achievement of key objectives in the Rough Sleepers Review and Strategy through an Annual Action Plan	Achievement of objectives	2021/2022	Housing Needs and Resources	Homelessness and Rough Sleeping Review & Strategy taken through Member cycle in July and now due to go out to consultation before adoption of final version.	

2.2	Adopt a revised lettings policy	Sub regional policy to be agreed at Housing Board prior to adoption by HDC. Going through Home Link Board before each of the LA's consultation and formal adoption processes	2020/2021	Housing Needs and Resources	Completed - revised Lettings Policy went live in July 2021	
2.3	Evaluate the pilot street outreach service	Decide whether to continue	2020/2021	Housing Needs and Resources	As Street Outreach is playing a key role with rough sleepers through the various stages of lockdown, and supporting many that are accommodated under 'Everyone In' a bid was made for RS14 funding to continue and extend the service into 2021/22. This bid was successful allowing the service to continue.	
2.4	Review implications of County Council Housing Related Support Strategy	To inform an updated Older People's Housing Strategy and commissioning of homelessness services	2021-2023	Housing Strategy/Housing Needs & Resources	County Council approach is to retender young persons supported services in 2021/22 and single homelessness services in 2022/23. For Hunts a single young persons service will be let and links have been made with Longhurst and Salvation Army HA to ensure a consortium bid for the district. The contract requires an increase in the number of units for young people including a 'hub and spoke' model approach. Discussions are taking place with Longhurst and SAHA as to how to achieve this. The review did not take into consideration older persons housing related support.	
2.5	Older Peoples Housing Strategy will be updated	Report to Cabinet	2022/2023	Housing Strategy	The Older Persons Needs Assessment is being completed by the County Council and will inform policy and strategy going forward. Once the report is received the findings will be reported to Cabinet.	
2.6	Publicise the availability of Housing Options for Older People Scheme	Improve information and link on the Council's website	2021/2022	Housing Strategy	The booklet "Housing Options for Older People" was revised in May 2021 and HDC website was updated in June 2021.	
2.7	Review reasons for high Disabled Facilities Grant Spend	Reduction in spend for 2021/2022	2022/2023	Environmental Health / Communities	There was a significant reduction in spend in the last year on DFGs (£2.2 million down to £1.3 million) but this was due to the impact of Covid rather than any review or intervention. The main reason for HDC's high DFG spend is residual responsibility for properties now owned by Chorus Homes. A wider piece of work is planned under the Better Care Fund but this will not take place until 2022.	
2.8	Clear signposting to Gypsy and Traveller and Houseboat dwellers policies on website	Clear policy presentation	2022/2023	Growth	This was not a priority for the first year as the County were undertaking a housing needs assessment. This has been delayed due to Covid as it was not possible to hold face to face meetings. We understand that this work is now being carried out once completed we will then update our signposting on our website. This objective is linked to 2.9.	
2.9	Respond to conclusion of Gypsy and Traveller Review	Will depend on whether the Countywide review requires changes	2021/2022	Growth	The County wide report on the housing needs of Gypsy and Travellers has been delayed due to Covid as face to face meetings have not been possible. As of September 2021 this work had begun with expectation that the report will be available in early 2022.	

2.10	Clear policy emphasis on design and layout of new homes to improve health and wellbeing.	Will provide clarity on good design for healthy communities and inform the revision of the Local Plan	Ongoing	Strategic Housing Manager / Growth Manager	As and when opportunities arrive through the strategic housing team/growth and urban design we will continue to inform new development. This will be considered as part of policy when the Local Plan is reviewed.	
Objective 3 - Working in partnership to achieve shared objectives						
	Priority Action	Outcome and Progress	Timeframe	Lead Service/Officer		
3.1	Build and sustain long term strategic relationships with key partners in the delivery of housing ambitions	Clarity on key contacts and for and to maintain and build strong relationships including the CPCA RPS Developers other Councils in the sub region	Ongoing	MD / Leader / Strategic Director / Housing Manager	There are a number of fora which achieve this: Housing Board, Cambridgeshire Strategic Housing Group, Cambridgeshire and West Suffolk Enablers Group, CPCA Quarterly meetings, Homes For Cambridgeshire and Peterborough liaison meetings, ad hoc/periodic meetings with RPs etc. The Council also financially supports the role of the Housing Co-Ordinator and the various regional documents produced to facilitate policy and Cambs ACRE Rural Housing Service.	
3.2	Pro-active approach to securing funding to assist the delivery of housing development	Quantifiable achievements in supporting/securing funding for the delivery of housing including infrastructure funding if relevant	Ongoing	Housing Manager / Housing Strategy	For Affordable Housing, this evidenced by the work undertaken with primarily RPs, Homes England and Cambridgeshire and Peterborough Combined Authority. This has enabled the investment to be secured to deliver homes over and above policy level and the 600 homes on 100% affordable housing developments	
3.3	For Council owned sites determine the optimum approach for delivery against strategic priorities	Report setting out approach agreed with Cabinet	2021/2022	Housing Development Consultant	The tender exercise for the sale of development sites was progressed and Longhurst were successful in being appointed as the Council's partner. A contract for 9 sites to deliver approximately 100 homes was signed in the Summer of 2021.	
3.4	Consider partnership proposals that provide best value and maximise the delivery of the Council's objectives	Responses to be evaluated against Council broad objectives	2021/2022	Housing Development Consultant	The tender exercise for the sale of development sites was progressed and Longhurst were successful in being appointed as the Council's partner. A contract for 9 sites to deliver approximately 100 homes was signed in the Summer of 2021.	
3.5	Owned sites not viable for development with a partner considered for self build	To follow evaluation of partnership proposals for sites	2022/2023	Housing Strategy Manager / Growth Manager / Commercial Estates Manager	The sites were agreed for the Longhurst Contract in the Summer 2021, we now have several sites which were not suitable to be taken forward which can now be considered on a self build basis. This work will be undertaken by the Housing Strategy Manager in liaison with the Growth Manager and Commercial Estate Manager.	
3.6	Collect data on the private rented sector to inform future focus	Agree priority for action for the coming year	2022/2023	Environmental Health / Housing Manager	This is an area where monitoring doesn't yet take place. Work needs to be undertaken to look into the private rented sector by the Strategic Housing Team and the Environmental Services Team to inform improvements.	

3.7	Understand reason for empty homes increase	Profile and Evaluate	Review Yearly	Communities	As of the 13.09.2021 there are: 93 properties that have been empty for 2 years or more, 24 properties that have been empty for 5 years or more and 19 properties that have been empty for 10 years or more. A total of 136, there are approximately 76,640 homes in the district and this figure therefore reflects 0.1% of all homes therefore at the present time this element of the strategy does not have a resource attributed to it.	
3.8	Continue to lead Huntingdon North Initiative and evaluate effectiveness	Reduction in ASB and crime and other tangible benefits	2022/2023	Communities	Work in this part of Huntingdon intensified in the past year, largely due to Covid. Our local Crime Partnership does not routinely monitor headline rate reduction but have advised that benefits have been realised by the community. We will obtain data from CCC and the Police in future action plan updates to show the tangible benefits being realised.	

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Public
Key Decision - Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Infrastructure Funding Statement (IFS)

Meeting/Date: Cabinet – 9th December 2021

Executive Portfolio: Executive Councillor for Strategic Planning

Report by: Strategic Growth Manager

Wards affected: All

Executive Summary:

Huntingdonshire District Council (HDC) has been a Community Infrastructure Levy (CIL) charging authority since May 2012.

Under the CIL Regulations 2010 (as amended), a CIL contribution receiving authority such as HDC is required to publish an annual Infrastructure Funding Statement (IFS) by no later than 31st December including:

- A statement on the infrastructure projects or types of infrastructure which the Council intends will be, or may be, wholly or partly funded by CIL
- A report about CIL on matters specified in the regulations
- A report about planning obligations specified in the regulations

The IFS in this report covers the period 1st April 2020 to 31st March 2021 and provides detail on how the Council is delivering the Corporate Plan and Local Plan with particular regard to infrastructure to enable growth.

Members are requested to provide any comments on the infrastructure delivery in the reporting year and note the statement on future projects that may be supported by CIL.

Recommendation(s):

The Cabinet is

RECOMMENDED

- a) To approve the statement on the infrastructure projects or types of infrastructure which the Council intends will be, or may be, wholly or partly funded by CIL stated at para 2.5 in the Infrastructure Funding Report;

- b) Delegate authority to the Strategic Growth Manager in consultation with the Executive Councillor for Strategic Planning, to make any final amendments to the IFS, if necessary, prior to publication; and
- c) To note the infrastructure delivery and provide comments on the report.

1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to seek agreement on the Infrastructure Funding Statement 2020/2021 and the update on the infrastructure delivery during this time. It also asks for agreement to the statement required in relation to projects that will or may be, wholly or partly, funded by Community Infrastructure Levy (CIL).

2. WHY IS THIS REPORT NECESSARY/BACKGROUND

- 2.1 Huntingdonshire District Council has been a CIL Charging Authority since May 2012. The system provides a framework to fund new infrastructure to unlock land for growth, enabling the delivery of the Huntingdonshire Local Plan 2036.

- 2.2 The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019 introduced the requirement to publish an annual Infrastructure Funding Statement (IFS). The IFS must include

- The Infrastructure List – a statement of the infrastructure projects or types of infrastructure which the charging authority will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies);
- A CIL report setting out required details on income and expenditure in relation to the previous financial year; and
- A S106 report in relation to planning obligations (S106 agreement obligations), for the previous financial year.

- 2.3 This annual IFS covers the financial year 1st April 2020 – 31st March 2021. The regulations require the final document to be published on the Council's website by 31st December 2021.

- 2.4 The IFS provides an opportunity to outline not only what funding has been received to support the delivery of infrastructure. It also enables the Council to provide information on infrastructure being delivered directly by developers, in accordance with S106 legal agreements. Where appropriate, infrastructure will be provided directly, in accordance with agreed specifications, to reduce the burden of cost on all and risk to the Council.

3. OPTIONS CONSIDERED/ANALYSIS

- 3.1 The annual Infrastructure Funding Statement 2020/2021 is shown at Appendix A. It is split into sections to cover the regulatory requirements as outlined above.

- 3.2 The statement includes reports outlining information relating to CIL and S106 planning obligations that have been approved, had monies received, funding allocated to infrastructure projects and funding spent during the financial year April 2020 – March 2021.

- 3.3 The infrastructure list at para 2.5 in the IFS, notes projects which CIL receipts could be used to fund, in line with current governance arrangements.

4. COMMENTS OF OVERVIEW & SCRUTINY

- 4.1 The comments of the relevant Overview and Scrutiny Panel will be circulated ahead of the meeting.

5. WHAT ACTIONS WILL BE TAKEN/TIMETABLE FOR IMPLEMENTATION

- 5.1 Following approval by Cabinet, the Infrastructure Funding Statement 2020/21 will be published on the Council's website by 31st December 2021 in line with the requirements under Regulation 121A of the Community Infrastructure Levy Regulations 2010 (as amended).

6. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

- 6.1 The IFS helps to show how several of the Council's priorities for 2018 - 2022 have and are being delivered, but specifically:

- Support development of infrastructure to enable growth; and
- Improve the supply of new and affordable housing, jobs, and community facilities to meet current and future need.

- 6.2 It will also supports the strategic priority to:

- Create, protect and enhance our safe clean built and green environment.

7. LEGAL IMPLICATIONS

- 7.1 Regulation 121A requires that no later than 31st December in each calendar year, an annual infrastructure funding statement must be published. This report addresses this requirement.

- 7.2 Section 216 (2) of the Planning Act 2008 as amended by Regulation 63 of the Community Infrastructure Regulations 2010 (as amended) stated that infrastructure 'includes [and is therefore not limited to]:

- (a) roads and other transport facilities,
- (b) flood defences,
- (c) schools and other educational facilities,
- (d) medical facilities,
- (e) sporting and recreational facilities,
- (f) open spaces.

- 7.3 The levy may not be used to fund affordable housing.

8. RESOURCE IMPLICATIONS

- 8.1 Staff resource is required to fulfil this regulatory requirement. This is funded, in part, by the administration costs permitted from the CIL receipts.

9. HEALTH IMPLICATIONS

- 9.1 The use of CIL receipts and S106 planning obligations to deliver infrastructure to support growth within the District will, in many instances, have a positive impact on health and wellbeing.

10. REASONS FOR THE RECOMMENDED DECISIONS

- 10.1 The approval of the Infrastructure Funding Statement, subject to final amendments under delegated authority, enables the Council as a CIL Charging Authority to meet its statutory duty to publish an annual IFS by the 31st December.
- 10.2 The statement provides clear and transparent reporting of the CIL and S106 receipts and allocations and the infrastructure being delivered to support the needs of growth.

11. LIST OF APPENDICES INCLUDED

Appendix 1 – Huntingdonshire Infrastructure Funding Statement 2020/21

12. BACKGROUND PAPERS

Section 216 of Planning Act 2008

Huntingdonshire Infrastructure Delivery Plan

<http://www.huntingdonshire.gov.uk/media/2694/infrastructure-deliveryplan.pdf>

Huntingdonshire Infrastructure Delivery Plan – Infrastructure Schedule

<http://www.huntingdonshire.gov.uk/media/2693/infrastructure-schedule.pdf>

Huntingdonshire Infrastructure Delivery Plan Addendum

<http://www.huntingdonshire.gov.uk/media/2861/infrastructure-deliveryplan-addendum.pdf>

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Huntingdonshire District Council

Infrastructure Funding Statement 2020/21



Infrastructure Funding Statement -2020/21

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Introduction

The Infrastructure Funding Statement (IFS) provides information on the monetary (and non-monetary) contributions sought and received from developers for the provision of infrastructure to support development in Huntingdonshire, and the subsequent use of those contributions by Huntingdonshire District Council (HDC). The report covers the financial year 1 April 2020 – 31 March 2021.

Huntingdonshire seeks developer contributions through the Community Infrastructure Levy (CIL) and Section 106 agreements (also known as planning obligations).

Community Infrastructure Levy (CIL)

CIL was introduced in 2010 and has been charged in Huntingdonshire since 1st May 2012. CIL is a set charge, based on the gross internal area floorspace of buildings, on most new developments to help fund the infrastructure needed to address the cumulative impact of development across the District's area. The CIL charging schedule, setting out the CIL charging rates, is available on the Council's [CIL charging schedule webpage](#).

Local planning authorities must use CIL to fund 'the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of the area'. There is also a neighbourhood portion of CIL – the 'meaningful proportion' or 'Local CIL' – which is similarly able to fund infrastructure but can also fund 'anything else that is concerned with addressing the demands that development places on an area'. Under 'Local CIL', a CIL charging authority must pass 15% of local CIL receipts, capped in line with the Regulations, to the Parish Council for the area where a CIL liable development takes place, rising to 25% if the Parish has a Neighbourhood Plan in place. In unparished areas, the CIL charging authority can spend equivalent amounts in the locality, following engagement with local communities.

Planning Obligation S106

Section 106 of the Town and Country Planning Act 1990 enables a local planning authority to enter into a negotiated agreement – a planning obligation - to mitigate the impact of a specific development, to make it acceptable in planning terms. The planning obligation might, for example, require the provision or contribution to a new or improved road, school, health facility or local green infrastructure. Local planning

authorities can also seek planning obligations to secure a proportion of affordable housing from residential developments. In some instances, section 106 planning obligations may require payments to be transferred to partner organisations, such as Parish Councils.

Coronavirus (COVID-19)

In March 2020 the UK went into its first lockdown to halt the spread of the Coronavirus. This virus caused a global pandemic which we are still fighting in the present day. The national lockdown saw thousands of businesses adapting to working from home, the introduction of frontline/key workers and a new way of life. Coronavirus impacted all industries, the economy, unemployment rates, and the supply of materials amongst other things.

The construction industry was considered a critical sector and allowed to continue to operate during this time. However, it is clear that many of the smaller developers closed sites for a period of time and all have encountered a slow down due to the impact of covid safe working and employees being asked to isolate. This has had an impact on the infrastructure delivery during the 2020/2021 financial year to which this report refers. The Council has worked closely with developers during this time to provide support and also enable extensions to payments, in line with the Community Infrastructure Levy (Coronavirus) (Amendment) (England) Regulations 2020. The delivery of developments and associated infrastructure achieved during this time, as outlined within this report below recognises this proactive support and collaboration.

2. Community Infrastructure Levy (CIL)

A CIL charge is payable either within 60 days of the commencement of a development, or within the terms of an instalment policy set by the CIL charging authority. In Huntingdonshire, CIL is payable in accordance with an agreed [Instalment Policy](#) unless there is a disqualifying event, in which case immediate payment is required.

The CIL Demand Notice (the invoice issued on commencement of a development site) sets out the whole sum payable and the associated instalments; therefore, CIL Demand Notices issued during a particular year do not necessarily equate to the CIL sums likely to be received during that year and can take up to 720 days to be paid. In addition, developments can be altered through further planning permissions over time, often resulting in revised Demand Notices needing to be issued. If a Demand

Notice is issued and then re-issued in the same reporting year, only the re-issued Notice would be included within the figure for CIL invoiced during the year. If the Demand Notice is re-issued from a previous financial year, this will be reported again as it is the latest demand notice issued. If this is the case, Appendix C2 will identify the developments that those relate to.

2.1 Headline Figures

CIL invoiced (set out in Demand Notices ¹) in 2020/21	£6,054,195.62
CIL receipts ² received in 2020/21	£9,583,364.45
CIL receipts that CIL regulations 59E and 59F applied to ³	£0
CIL expenditure ⁴ in 2020/21	£1,863,108.52
CIL retained ⁵ at end of 2020/21	£30,614,363.39

¹ Includes any late payment or other surcharges, and interest, included in Demand Notices.

² Total CIL receipts during reported year, which includes any land and infrastructure “payments” received as “In-Kind” CIL payments; any CIL receipts subsequently set aside for CIL administration and ‘Local CIL’ purposes; any CIL surcharges/interest received, and CIL received for any other reason.

³ The total amount of CIL that was relevant to CIL regulation 59E (CIL previously paid to a Parish or Town Council under CIL Regulation 59A or 59B which has subsequently been recovered from that Parish Council) and CIL regulation 59F (a proportion of CIL that may be set aside to spend in the locality of a CIL liable development, which would otherwise have been paid to a Parish or Town Council if such a Council existed in the area where the CIL charge was incurred).

⁴ Actual CIL expenditure during the reported year, regardless of when received, including ‘Local CIL’ allocations both where spent by the charging authority under CIL regulation 59E and 59F, and where passed to Parish/Town Councils under regulation 59A or 59B, whether subsequently spent or not by that Council. Also includes CIL passed to external organisations under regulation 59(4) whether subsequently spent or not; CIL spent on administration of CIL; CIL “expenditure” in regard to any land and infrastructure payment received as “In-Kind” CIL payments from the point any development on the land is commenced or completed, and CIL refunded due to overpayments.

⁵ Total CIL retained – whenever received and including CIL retained to which regulation 59E and 59F applied.

2.2 CIL Infrastructure Expenditure⁶ in 2020/21

Summary details of the items of infrastructure on which CIL (including land payments) has been spent in 2020/21, and the amount of CIL spent on each item:

Infrastructure Project	CIL Amount Spent
Huntingdon West Link Road – Edison Bell Way	£1,755,767.52
Godmanchester Roman Gate Doctor's Surgery	£107,341.00

See 2.4 (d) for other projects allocated funding but not spent in 2020/21.

2.3 Other CIL Expenditure in 2020/21

2.3 (a). Total amount of CIL spent in 2020/21 on repaying money borrowed, including any interest, and details of the items of infrastructure which that money was used to provide (wholly or in part):

Infrastructure Item	CIL Spent Repaying Money Borrowed
N/A	N/A

2.3 (b). Total amount of CIL spent on administrative expenses in 2020/21 and that amount expressed as a percentage of the total CIL received in 2020/21:

CIL Spent on Administration	Percentage of Total CIL Received
£169,121.42	1.76%

2.3 (c). The amount of CIL passed to any Parish or Town Council under CIL regulations 59A and 59B⁷:

£763,567.69 - 15% Payments

2.3 (d). The amount of CIL passed to external organisations (other than Parish/Town Councils) under CIL regulation 59(4)⁷:

£952,854.41 - 25% Payments

⁶ 'Infrastructure expenditure' mainly relates to CIL spent by the reporting authority but this section can include details of infrastructure provision undertaken by an external organisation who has been passed CIL.

⁷ See appendices (C1) for full breakdown of payments to each town/parish.

2.3 (e). Summary details of the expenditure of CIL on infrastructure, to which CIL regulations 59E or 59F applied during 2020/21:

None – No Notices issued

Other CIL Expenditure Relevant to CIL Regulation 59E and 59F⁸

None

2.4 CIL Receipts Retained (Allocated⁹ and Unallocated)

2.4(a). The total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year and which have been allocated in the reported year

£12,140,103.02

2.4(b). The total amount of CIL receipts, received prior to 2020/21, *which had not been allocated* (to an infrastructure project or item) by the end of 2020/21.

£12,639,547.96

2.4 (c). The total amount of CIL receipts, whenever collected including 2020/21, which were allocated (whether allocated prior to or during 2020/21) but not spent

£11,429,335.50

⁸ Reporting authorities should be clear in this section when infrastructure provision (or provision of “anything else that is concerned with addressing the demands that development places on an area”) was undertaken in respect of regulation 59E and 59F. Parish/Town Councils are separately required to report on CIL sums received through regulation 59A and 59B.

⁹ ‘Allocated’ means CIL sums retained by the reporting authority which have, or knowingly will be, passed to an internal team to fund a specific infrastructure project or infrastructure type. ‘Allocated’ also includes sums which will knowingly be passed to an external organisation, but which are yet to be passed.

¹⁰ Funding agreed at Cabinet but allocation ongoing.

2.4 (d). In relation to CIL receipts, whenever collected, which were allocated (whether allocated prior to or during 2020/21) but not spent during the reported year, summary details of the items of infrastructure on which CIL (including land payments) has been allocated, and the amount of CIL allocated to each item:

Allocated CIL Receipts

Settlement	Infrastructure Project	CIL Amount Allocated	Year Allocated
Alconbury Weald (serving the whole district area)	New special school to serve Huntingdonshire located at Alconbury Weald	£4,000,000.00	2020/21
Buckden	The Valley, Buckden	£450,000.00	2020/21
Buckden	Buckden-Huntingdon Safe Cycling and Walking Route	£100,000.00	2020/21
Fenstanton	Fenstanton Village Hall	£75,000.00	2020/21
Godmanchester	Godmanchester Mill Weir Open Space Improvements	£200,000.00	2019/20
Great Paxton	Enhancement to Adult & Children's equipment at Saxon Green, Great Paxton	£2,540.00	2020/21
Great Staughton	Replacement streetlights, Great Staughton	£1,072.50	2020/21
Hail Weston	Playing field development, Hail Weston	£28,071.00	2020/21
Holywell-cum-Needingworth	Parish Hub, Holywell-cum-Needingworth	£49,500.00	2020/21
Holywell-cum-Needingworth Ward, Somersham, and Warboys	B1040 Wheatsheaf Road/Somersham Road Accident Reduction Scheme, Holywell-cum-Needingworth Ward, Somersham, and Warboys.	£500,000.00	2020/21
Kimbolton & Stonely	Raised zebra crossing, B645 Kimbolton	£20,000.00	2020/21
Little Paxton	Extension to Little Paxton Lawn Cemetery	£30,600.00	2020/21
Ramsey	Ramsey 3G Pitch	£120,000.00	2019/20
Spaldwick	Hardstanding and gates for allotments, Spaldwick	£15,000.00	2020/21
St Ives	Boatshed, Huntingdon Sailing Club, St Ives	£50,000.00	2020/21
St Ives	St Ives One Leisure Changing Room project – Phase 2	£150,000.00	2020/21
St Ives	St Ives Park Extension.	£80,000.00	2019/20

St Neots	St Neots Riverside Park Path/Cycle Improvements	£445,000.00	2019/20
St Neots	St Neots Future High Street Fund	£4,830,000.00	2020/21
St Neots	Priory Park mains power supply, St Neots	£15,500.00	2020/21
Stilton	External recreation space & energy efficient street lighting, Stilton Community Hall	£18,552.00	2020/21
Warboys	Purchase of land for public open space, Warboys	£20,000.00	2020/21
Warboys	Sports field drainage, Warboys Sports Field	£18,500.00	2020/21
Warboys	Warboys Village Hall	£200,000.00	2019/20
Yaxley	Zebra Crossing, Broadway, Yaxley	£10,000.00	2020/21

CIL Receipts Retained¹⁰

2.4 (e). Summary details of any Notices served in accordance with regulation 59E (to recover CIL previously passed to a Parish or Town Council) and whether sums had been recovered by end of 2020/21:

N/A - No Notices have been issued

2.4 (f). CIL receipts received in 2020/1 retained at the end of 2020/21 (other than those to which CIL regulation 59E and 59F applied):

£7,697,820.93

2.4 (g). CIL receipts received before 2020/21 retained at the end of 2020/21 (other than those to which CIL regulation 59E and 59F applied):

£22,916,542.46

2.4 (h). CIL receipts received in 2020/21 to which CIL regulation 59E or 59F applied, retained at the end of 2020/21:

£0

2.4 (i). CIL receipts received prior to 2020/21 to which CIL regulation 59E or 59F applied, retained at the end of 2020/21:

£0

2.5 The (CIL) Infrastructure List

Regulation 121A(1)(a) requires the infrastructure funding statement to include:

A statement of the infrastructure projects or types of infrastructure which the charging authority intends will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies) (“the infrastructure list”).

Projects to be delivered allocated funding	
Alconbury Weald (District-wide)	New special school to serve Huntingdonshire located at Alconbury Weald
Buckden	Buckden-Huntingdon Safe Cycling and Walking Route
Buckden	The Valley
Fenstanton	Fenstanton Village Hall
Godmanchester	Godmanchester Mill Weir Open Space Improvements
Great Paxton	Enhancement to Adult & Children’s equipment at Saxon Green
Great Staughton	Replacement streetlights
Hail Weston	Playing field development

Holywell-cum-Needingworth	Parish Hub
Holywell-cum-Needingworth Ward, Somersham, and Warboys	B1040 Wheatsheaf Road/Somersham Road Accident Reduction Scheme
Kimbolton	Raised zebra crossing, B645 Kimbolton
Little Paxton	Extension to Little Paxton Lawn Cemetery
Ramsey	Ramsey 3G Pitch
Spaldwick	Hardstanding and gates for allotments
St Ives	Boatshed, Huntingdon Sailing Club
St Ives	St Ives Park Extension
St Ives	St Ives One Leisure Changing Room project – Phase 2
St Neots	St Neots Future High Street Fund
St Neots	St Neots Riverside Park Path/Cycle Improvements
St Neots	Priory Park mains power supply
Stilton	External recreation space & energy efficient street lighting, Stilton Community Hall
Warboys	Warboys Village Hall
Warboys	Purchase of land for public open space
Warboys	Warboys Sports field drainage
Yaxley	Zebra Crossing, Broadway

Since April 2021 the following projects have been agreed by Cabinet:

Future Agreed Projects to be delivered allocated funding in 2021/22	
Ramsey	Ramsey Skate Park
Godmanchester	Godmanchester Community Nursery - Installation of Classroom, public toilets, café, and office.

Other Projects to be delivered allocated funding in 2021/22	
Winwick ¹¹	Reduced Speed Limits and Moving Vehicle Activated Sign.

Under governance arrangements agreed by Cabinet on 22nd October 2020 a further funding round is due in 2021/22, decisions on which will be confirmed in the new year 2022 and details will be available through the Cabinet papers. The Council may allow for other allocations to be made outside of the rounds if it is considered that exceptional circumstances exist.

CIL funds could, in addition to the above, be allocated towards the following, if approved via the appropriate governance structure noted above:

- Strategic Transport including items such as A428, A141, A14, A1, and East-West Rail; and
- Supporting the delivery of growth in the District, as identified in the Infrastructure Delivery Plan (IDP) and HDC's Corporate Plan.

The Council will periodically review its funding priorities for CIL.

3. SECTION 106 (PLANNING OBLIGATIONS) REPORT

Planning obligations within a Section 106 agreement will be handled by the relevant authority as stipulated within the individual agreement. Section 106 agreements are often signed jointly by Huntingdonshire District Council and Cambridgeshire County Council due to the kinds of infrastructure which will be delivered as part of the relevant developments. It should be noted that although Huntingdonshire District Council is signatory to those agreements, those infrastructure items under the responsibility of Cambridgeshire County Council will be reported within their own Infrastructure Funding Statement, as obligations entered into with Cambridgeshire County Council.

¹¹ It should be noted that Winwick does not have a Parish Council at this time and therefore this bid is in relation to its 'meaningful proportion' or 'Local CIL' spend and not the Strategic portion.

Section 106 Agreements Signed in 2020/21¹²

S106 Agreements	5
Deeds of Variation	13
Total agreements signed	18

3.1 Headline Figures

Monetary Contributions

Total money to be provided ¹³ through planning obligations agreed in 2020/21	£1,226,032.74
Total money received ¹⁴ through planning obligations (whenever agreed) in 2020/21	£ 318,013.98
Total money, received through planning obligations (whenever agreed), spent ¹⁵ in 2020/21	£ 216,722.12
Total money, received through planning obligations (whenever agreed), retained ¹⁶ at the end of 2020/21 (excluding “commuted sums” for longer term maintenance)	£1,123,873.72
Total money, received through planning obligations (whenever agreed), retained at the end of 2020/21 as “commuted sums” for longer term maintenance	£1,101,313.87

¹² See appendices (S1) for the list of applications.

¹³ Sums to be provided that are yet to be confirmed have been estimated.
See appendices (S2) for details.

¹⁴ Including sums received for monitoring in relation to the delivery of s106 obligations.
See appendices (S3) for details.

¹⁵ “Spent” includes sums transferred to an external organisation to spend but does not include sums held internally by HDC, whether allocated or otherwise to a specific infrastructure project or type.
Total money spent also includes sums spent on monitoring the delivery of S106 obligations.

¹⁶ ‘Retained’ refers to S106 sums remaining unspent including sums both ‘allocated’ and ‘unallocated’ and does not include in this table commuted sums which are for longer term maintenance.

Non-Monetary Contributions

Total number of affordable housing units to be provided through planning obligations agreed in 2020/21 ¹⁷	191
Total number of affordable housing units which were provided ¹⁸ through planning obligations (whenever agreed) in 2020/21	253
Total number of school places for pupils to be provided through planning obligations agreed in 2020/21	This figure will be reported in the Infrastructure Funding Statement produced by Cambridgeshire County Council

Summary details outside of the above table on any other non-monetary contributions¹⁹ to be provided through Section 106 planning obligations which were agreed in 2020/21 are outlined in the table below.

Please note that where reference is made in the table below to illustrative or indicative layouts/ masterplans, the figure given for the area of green space to be provided may not reflect what is eventually provided. All Section 106 contributions in any given agreement are subject to implementation of the relevant planning permission and may be renegotiated at a later stage.

¹⁷ See appendices (S4) for details.

¹⁸ This is not a regulatory requirement, but it is included for clarity and transparency. See [Annual Monitoring Report - Part 1 \(Housing Supply\) 2020/2021](#)

¹⁹ This includes any land or infrastructure to be provided.

Planning reference and site proposal	Planning agreement	Settlement	Type of infrastructure	Further detail
16/01507/OUT	S106 Agreement dated 18/05/2020	St Neots Eynesbury	Green Space Land Outdoor Sports	The development generates a requirement for in the region of 3700 square meters (0.37 hectares) of Public Open Space including 1400 square meters (0.14 hectares) of continuous green space. The provision and maintenance formal green space land for the relaying of the artificial turf pitch at One Leisure St Neots
18/00958/FUL	S106 Agreement dated 07/09/2020	Great Paxton	Green Space Land	The development generates a requirement for in the region of 2000 square meters (0.2 hectares) of POS including 774 square meters (0.0774 hectares) of continuous green space.
19/01576/FUL	S106 Agreement Dated 16/12/2020	Ramsey	Biodiversity/ Wildlife Mitigation Outdoor Sports Green Space Land	The delivery of the otter habitat and the off-site biodiversity mitigation is secured to deliver the off-site biodiversity mitigation and biodiversity enhancements such to off-set the net loss within application site and overall deliver a net gain in biodiversity. To provide improvements to the Grass Pitch Ramsey Cricket Club Provides two areas of continuous open space of 1,040 square meters (0.104 hectares) and

Planning reference and site proposal	Planning agreement	Settlement	Type of infrastructure	Further detail
				1,010 (0.101 hectares) square meters, a further area of open space of 806 square meters (0.0806 hectares) and a grassed area of limited amenity use (the steep sided bund running alongside High Lode) of 1,560 square meters (0.156 hectares). Total area now provided 4,416 square meters (0.4416 hectares).
19/01881/OUT	S106 Agreement Dated 23/06/2020	Ramsey	Green Space Land Play Area	Several areas of informal green space are to be provided to both meet the formal requirements of the SPD and to provide an appropriate green boundary to the open farmland beyond the site boundaries. The amount of communal green open space on the site is over 4200 square meters (0.42 hectares). The areas are located centrally within the site and make use of the large retained oak tree as a focus point. Provision of a Multi-Use Games Area (MUGA) in line with the need identified within the emerging Bury Neighbourhood Plan.
19/00797/FUL	S106 Agreement Dated 16/12/2020	Ramsey	Green Space Land	A total of 8970 square meters (0.897 hectares) of Green space is required to be provided across the site (i.e., all three phases of development).

3.2 Section 106 Infrastructure Expenditure in 2020/2021

Ball-Stop Fence and Signage in Samuel Jones Crescent, Little Paxton

Little Paxton Parish Council implemented a new ball-stop fence around the play area at Samuel Jones Crescent, Little Paxton, along with new signage for the play area. This was completed in September 2020 with a total spend of £1,831.00.



Roman Gate Surgery Extension in Godmanchester

The extension of the Roman Gate Surgery enabled the creation of three new consulting rooms, a treatment room, new waiting rooms, reception, and a platform lift. The project was part funded through S106 monies and a capital improvement grant from the NHS. As the funding available was less than the overall build cost of circa £1.126m, CIL was also applied to enable the project to go ahead. This project was completed in May 2020.



Summary details of the items of infrastructure on which money received through planning obligations (whenever received) has been spent²⁰ in 2020/21. This includes the amount of money received, the purpose for which it should be spent, and an update on the current delivery.

Date of transfer	Sum transferred	Transferee	Purpose	Update
22/10/2020	£12,788.18 1200590OUT Land at Ivy Nurseries, Cambridge Road, Fenstanton	Fenstanton Parish Council	Formal green space for outdoor sports provision in the village of Fenstanton	Fenstanton Parish Council paid money from the formal green space provision to Fenstanton Football Club to help establish a new football pitch. The balance of the money transferred to the Football Club has now been used towards the purchase of goalposts for a second pitch on the same land.
22/10/2020	£1,986.96 1200590OUT Land at Ivy Nurseries, Cambridge Road, Fenstanton	Fenstanton Parish Council	Off-Site (informal) Open Space Maintenance contribution for equipped play space provision in the village of Fenstanton	Fenstanton Parish Council have not yet spent this money from the Off-Site (informal) Open Space Maintenance contribution. They are proposing to use some of the second amount for replacement sports equipment for the MUGA (netball posts) amongst other things.
April 2020 – March 2021	£48,827.47 Received from various Section 106 Agreements	HDC Operations	Wheeled Bins – provision across the district	Used for Wheeled Bins provisions across the district.

²⁰ Including sums transferred to external organisations, which are regarded as “spent” in the regulations, and details of the infrastructure provided with regard to such transfers of money, where the sums have subsequently been spent.

Date of transfer	Sum transferred	Transferee	Purpose	Update
April 2020 – March 2021	£103,823.72 Received from various Section 106 Agreements	HDC Operations	Maintenance – open space areas/ play space areas/ areas of land across the district.	Used for Maintenance of areas of land across the district.
Total spent:	£ 167,426.33			

New Football Pitch and Goal Posts for the Football Club in Fenstanton

In November 2020 Fenstanton Parish Council transferred £12,000 to the Fenstanton Football club to go towards establishing a new football pitch for the club and the purchase of goalposts for one of its pitches. Following a merger of the Fenstanton Men's football club and the Fenstanton Youth football for the sharing of resources to grow the club and its facilities. With the ambition to create a fit for purpose sports area for their players, teams, and visitors as well as something that is usable to the wider community and other village groups.



3.3 Other Expenditure of Section 106 Receipts in 2020/21

3.3 (a). Total amount of money, received through planning obligations (whenever agreed and money received), spent in 2020/21 on repaying money borrowed, including any interest, and details of the items of infrastructure which that money was used to provide (wholly or in part):

£0

Huntingdonshire District Council has not borrowed money to fund infrastructure.

3.3 (b). Total amount of money, received through planning obligations (whenever agreed and money received), spent²¹ in 2020/21 in respect of monitoring (including reporting under CIL regulation 121A) in relation to the delivery of planning obligations:

£49,295.79

3.4 Section 106 Receipts Retained (Allocated²² and Unallocated)

3.4 (a). The total amount of money, received through planning obligations prior to 2020/21, *which had not been allocated* (to an infrastructure project or item) by the end of 2020/21:

£ 0

All S106 agreements have specific infrastructure-type projects which outline how money should be spent and so all money in 2020/21 was allocated.

3.4 (b). The total amount of money, received under any planning obligation in any year, *which had been allocated* (to an infrastructure project or type) for spending by the end of 2020/21 but which had not been spent:

£1,123,873.72

3.4 (c). Summary details of the infrastructure projects or items to which receipts from planning obligations, whenever collected including 2020/21, have been allocated (but not spent) and the amount allocated to each item:

Planning Ref.	Town	Project/s	Balance C/F
0001485OUT Land at Bushmead Junior School	St Neots	Play equipment contribution	£11,287.81

²¹ If the total spent on monitoring is not known, an estimate is provided (in line with regulations).

²² 'Allocated' means section 106 sums retained by the reporting authority which have, or knowingly will be, passed to an internal team to fund a specific infrastructure project or infrastructure type. 'Allocated' also includes sums which will knowingly be passed to an external organisation, but which are yet to be passed.

Planning Ref.	Town	Project/s	Balance C/F
0704098FUL Sect 106 - Old Station Rd, Ramsey	Ramsey	Off-site facilities contribution - provision and/or maintenance of children's casual and equipped play space on south east of Bury Road, Ramsey	£8,623.57
0101550OUT Land north of Cambridge Road, St Neots	St Neots	Community building contribution, primary healthcare contribution, construction of equipped local area for play	£125,622.61
0302792FUL 1300678FUL S106 Riverside Mill, Mill Lane, Lt Paxton	Little Paxton	Primary health care contribution, play equipment contribution	£40,643.54
0401047OUT 117a Herne Road, Ramsey St Marys	Ramsey St Marys	Play equipment contribution	£14,543.11
0401047OUT 117a Herne Road, Ramsey St Marys	Ramsey St Marys	Bus shelter contribution	£5,648.72
0502686FUL 42 Huntingdon Street, St Neots	St Neots	Open space contribution	£661.72
0402199OUT Houghton Rd, St. Ives	St Ives	Off-site facilities contribution	£456.97
0400453OUT Bury Rd, Ramsey	Ramsey	Transport contribution	£17,260.17
9601592OUT Plot no various Waters Edge, Wansford	Wansford	Access to the River Nene in Wansford and/or Wansford Station facilities	£127,199.25
1301316FUL Land to the rear of 64 High street Warboys	Warboys	Open space contribution	£14,510.92

Planning Ref.	Town	Project/s	Balance C/F
0801663FUL 1100326FUL 115 High Street Brampton	Brampton	Play equipment contribution	£29,981.83
0500836OUT Land North East of Huntingdon Regional College, California Road, Huntingdon	Huntingdon	Off-site tree replacement and Local equipped area for play	£78,282.90
1400693FUL 4 Cromwell Walk Huntingdon	Huntingdon	Public open space contribution	£11,489.76
1101368OUT Land North of Cambridge Rd St Neots	St Neots	Community building contribution	£40,087.90
0802855OUT Land South Marshall Garage, Gidding Road, Sawtry	Sawtry	Health facilities contribution	£167,337.25
1401248FUL 20 Little End Rd Eaton Socon	Eaton Socon	Off-site green space contribution	£24,364.14
15/01423/FUL Former 12 And 13 Ermine Street, Huntingdon	Huntingdon	Off Site Facilities and Outdoor Sports Contribution	£935.19
1200590OUT Land at Ivy Nursery, Cambridge Rd, Fenstanton	Fenstanton	Off-site open space contribution	£246.85
1701385FUL Land at 81-85 and 97 A,B,C, Huntingdon Street	St Neots	Off-site facilities contribution	£37,046.91

Planning Ref.	Town	Project/s	Balance C/F
1600975FUL 56 Dwells Brampton Park, Buckden Rd, Brampton	Brampton	Health facilities contribution	£13,154.70
1500368OUT and 1500643OUT RAF Brampton	Brampton	Community facility contribution	£86,395.22
1401852OUT Land at Junction of Field Rd, Blenheim Rd, Ramsey	Ramsey	Outdoor sports contribution	£108,200.64
1301836OUT Land between Brampton Road and Ermine Street, Huntingdon	Huntingdon	Off-site facilities contribution	£31,417.52
0900411FUL The Old Forge St Neots	St Neots	Improvement to the existing off-site open space or the provision of new open space in St Neots contribution	£8,447.03
1401887OUT Land South of Farriers Way and Bencroft Lane, Warboys	Warboys	Provision and/or maintenance of adult and youth recreation space in Warboys	£43,203.99
16/02519/OUT Land Between Old Mill Avenue and Station Road And 43 Station Road, Warboys	Warboys	New formal outdoor grass sports pitches at Warboys Sports and Social Club	£49,062.84
1600311FUL Land Adjacent St Marys Road Industrial Estate St Marys Road, Ramsey	Ramsey	Off Site Facilities Green Space Land Contribution: Provision and maintenance of a 3G all-weather training pitch at One Leisure Centre, Ramsey Abbey	£27,760.57
		Total	£ 1,123,873.72

4. Section 278 Agreements Report (Optional Reporting)

4.1 Summary details of any funding or provision of infrastructure which is to be provided through a highway agreement under section 278 of the Highways Act 1980 which was entered into during the reported year.

Any matters under Section 278 are dealt by Cambridgeshire County Council.

4.2 Summary details of any funding or provision of infrastructure under a highway agreement which was provided during the reported year.

Any matters under a highway agreement are dealt by Cambridgeshire County Council.

ANNEX A: The Regulatory Requirements for Infrastructure Funding Statements

The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019

Regulation 121A states:

- (1) Subject to paragraph (2), no later than 31st December in each calendar year a contribution receiving authority must publish a document (“the annual infrastructure funding statement”) which comprises the following :-
 - (a) a statement of the infrastructure projects or types of infrastructure which the charging authority intends will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies) (“the infrastructure list”);
 - (b) a report about CIL, in relation to the previous financial year (“the reported year”), which includes the matters specified in paragraph 1 of Schedule 2 (“CIL report”);
 - (c) a report about planning obligations, in relation to the reported year, which includes the matters specified in paragraph 3 of Schedule 2 and may include the matters specified in paragraph 4 of that Schedule (“section 106 report”).
- (2) The first annual infrastructure funding statement must be published by 31st December 2020.

- (3) A contribution receiving authority must publish each annual infrastructure funding statement on its website.

ANNEX B: List of Schedule 2 requirements for the Infrastructure Funding Statement

Community Infrastructure Levy

Reporting Requirement (Schedule 2, Paragraph 1)	Sum/Details	Ref. in Template
1 (a). The total value of CIL set out in all demand notices issued in the reported year	£ 6,054,195.62	2.1
1 (b). The total amount of CIL receipts for the reported year	£ 9,583,364.45	2.1
1 (c). The total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year but which have not been allocated	£ 12,639,547.96	2.4 (b)
1 (d). The total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year and which have been allocated in the reported year	£ 12,140,103.02	2.4(a)
1 (e). The total amount of CIL expenditure for the reported year	£ 1,863,108.52	2.1
1 (f). The total amount of CIL receipts, whenever collected, which were allocated but not spent during the reported year	£ 11,429,335.50	2.4(c)
1 (g). in relation to CIL expenditure for the reported year, summary details of: -		
(i) the items of infrastructure on which CIL (including land payments) has been spent, and the amount of CIL spent on each item;	£ 1,863,108.52	2.2
(ii) the amount of CIL spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part);	N/A	2.3(a)
(iii) the amount of CIL spent on administrative expenses pursuant to regulation 61, and that amount expressed as a percentage of CIL collected in that year in accordance with that regulation;	£ 169,121.42 (1.76%)	2.3(b)
1 (h). in relation to CIL receipts, whenever collected, which were allocated but not spent during the reported year, summary details of the items of infrastructure on which CIL (including land	£ 11,429,335.50	2.4(d)

payments) has been allocated, and the amount of CIL allocated to each item;		
1 (i). The amount of CIL passed to: any Parish Council under Regulation 59A or 59B (any person under Regulation 59(4))	£ 763,567.69 £ 952,854.41	2.3(c) (15%) 2.3(d) (25%)
1 (j). summary details of the receipt and expenditure of CIL to which regulation 59E or 59F applied during the reported year including— the total CIL receipts that regulations 59E and 59F applied to;	£ 0	2.3 (e)
(ii) the items of infrastructure to which the CIL receipts to which regulations 59E and 59F applied have been allocated or spent, and the amount of expenditure allocated or spent on each item;	£ 0	2.3(e)
1. (k) summary details of any notices served in accordance with regulation 59E, including— (i) the total value of CIL receipts requested from each Parish Council;	£ 0	2.4(e)
(ii) any funds not yet recovered from each Parish Council at the end of the reported year;	£ 0	2.4(e)
1. (l) The total amount of: (i) CIL receipts for the reported year retained at the end of the reported year other than those to which regs 59E and 59F applied;	£ 7,697,820.93	2.4(f)
(ii) CIL receipts from previous years retained at the end of the reported year other than those to which regs 59E and 59F applied;	£ 22,916,542.46	2.4(g)
(iii) CIL receipts for the reported year to which regs 59E and 59F applied retained at the end of the reported year;	£ 0	2.4(h)
(iv) CIL receipts from previous years to which regs 59E and 59F applied retained at the end of the reported year.	£ 0	2.4(i)

Section 106 Planning Obligations

Reporting Requirement (Schedule 2, Paragraph 3 and (Optional) 4)	Sum/Details	Ref. in Template
3 (a). the total amount of money to be provided under any planning obligations which were entered into during the reported year;	£ 1,226,032.74	3.1
3 (b). the total amount of money under any planning obligations which was received during the reported year;	£ 318,013.98	3.1

Reporting Requirement (Schedule 2, Paragraph 3 and (Optional) 4)	Sum/ Details	Ref. in Template
3 (c). the total amount of money under any planning obligations which was received before the reported year which has not been allocated by the authority;	£0	3.4(a)
3 (d). summary details of any non-monetary contributions to be provided under planning obligations which were entered into during the reported year, including details of— (i) in relation to affordable housing, the total number of units which will be provided; (ii) in relation to educational facilities, the number of school places for pupils which will be provided, and the category of school at which they will be provided;	191 N/A	3.1 3.1
3 (e). the total amount of money (received under any planning obligations) which was allocated but not spent during the reported year for funding infrastructure;	£ 1,123,873.72	3.4(b)
3 (f). the total amount of money (received under any planning obligations) which was spent by the authority (including transferring it to another person to spend);	£ 216,722.12	3.1
3 (g). in relation to monies (received under planning obligations) which were allocated by the authority but not spent during the reported year, summary details of the items of infrastructure on which the money has been allocated, and the amount of allocated to each item;	£ 1,123,873.72	3.4(c)
3 (h). in relation to monies (received under planning obligations) which were spent by the authority during the reported year (including transferring it to another person to spend), summary details of— (i) the items of infrastructure on which monies (received under planning obligations) were spent, and the amount spent on each item; (ii) the amount of monies (received under planning obligations) spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part); (iii) the amount of monies (received under planning obligations) spent in respect of monitoring (including reporting under regulation 121A) in relation to the delivery of planning obligations.	£ 167,426.33 £ 0.00£ 49,295.79	3.2 3.3(a) 3.3(b)

Reporting Requirement (Schedule 2, Paragraph 3 and (Optional) 4)	Sum/Details	Ref. in Template
3 (i). the total monies (received under any planning obligations) during any year which were retained at the end of the reported year, and where any of the retained monies have been allocated for the purposes of longer-term maintenance (“commuted sums”), also identify separately the total amount of commuted sums held.	£ 1,101,313.87	3.1

Reporting requirement (Schedule 2, Paragraph 4) (optional)	Sum/Details	Ref. in Template
4 (a). summary details of any funding or provision of infrastructure which is to be provided through a highway agreement under section 278 of the Highways Act 1980 which was entered into during the reported year	£ 0	4.1
4 (b). summary details of any funding or provision of infrastructure under a highway agreement which was provided during the reported year.	£ 0	4.2

6. Appendices

C1 – Town and Parish Meaningful Proportion Payments

TOWN/PARISH 15%	AMOUNT ²³
Alwalton	£1,526.57
19/01256/REM - Sonia House	
Bluntisham	£14,391.59
17/00258/FUL - Prince of Wales	
18/00102/FUL - Land West Of 52 Wood End	
Brampton	£132,350.38
19/00406/REM - Northern Part of Site Brampton Park	
17/01959/FUL - Land North of Brampton Park Golf Club	
17/00577/FUL - Brampton Park	
Brington & Molesworth	£8,867.82
1302044FUL - Land at Harrowden	
Broughton	£1,099.95
18/02555/FUL - Hungary Hall Farm	
Buckden	£99,559.26
18/02485/REM - Land Off Lucks Lane	
Bythorn & Keystone	£2,425.79
18/01832/FUL - Land at Corner House	
Colne	£1,004.08
19/01661/FUL - Anderson Skip And Plant	
Ellington	£6,947.55
15/00442/FUL - Land Adjacent The Brambles	
Elton	£782.85
16/02299/FUL - Elton Furze Golf Club	
Folksworth and Washingley	£2,979.51
18/02259/FUL - 27 Manor Road	
Glatton	£4,557.47
17/00729/FUL - High Haden Farm	
Great Gransden	£16,208.91
19/01467/REM -Land North East of Mandene Gardens	
18/01909/FUL -Barns at Rippington Manor	
Hemingford Abbots	£1,432.23
19/02137/FUL - Brookside Cottage	

²³ The amount stated is the Town/Parish meaningful proportion payments received by Huntingdonshire District Council in the reported year, which have been transferred to the Town/Parish Council in accordance with the CIL Regulations.

TOWN/PARISH 15%	AMOUNT ²³
Hilton	£707.91
19/02423/S73 - Pecks Coppice	
Holme	£3,670.78
17/00373/FUL - 42 Church Street	
18/00727/FUL - 32 Church Street	
Holywell-cum-Needingworth	£43,874.47
19/01166/REM - Land South of The A1123	
Huntingdon	£6,839.53
16/00597/FUL - 2 Old Houghton Road	
Old Weston	£2,740.87
18/02097/FUL - Manor Gardens	
Little Paxton	£1,413.76
17/01703/FUL - Corner of Jubilee Close and St James	
Pidley-Cum-Fenton	£7,630.16
19/01179/REM - Land at Copper Beeches	
18/01602/FUL - Land North of Reservoir at Rookery	
Ramsey	£11,112.72
19/00383/FUL - 36 Ashbeach Drove	
18/02650/REM - Land South Of 195 Ugg Mere Court Road	
20/00260/FUL - Land North Of 215 Ugg Mere Court Road	
19/00621/FUL - Junction of Field Road and Blenheim	
18/02188/REM - Land North Of 180 Ugg Mere Court Road	
Sawtry	£42,342.25
19/00246/FUL - The Bell Inn	
19/01885/FUL - Land Between 8 And 18 Chapel End	
19/00462/REM - Land South West of Mill Cottage	
Somersham	£6,606.93
19/00217/FUL - Oak Acres Farm	
19/00370/FUL - 1 Mill Farm Bungalow	
Stilton	£1960.28
17/02244/FUL - 24 Cooper Thornhill Road	
St Ives	£63,849.86
19/01046/FUL - Abbey Retail Park	
19/01671/FUL - Land at Former Golf Course	
18/00588/FUL - Properties at 1 3 and 5 Bull Lane	
17/02325/FUL - Land at Former Golf Course	
17/01706/FUL - Land at Junction of Stocks Bridge Way	
18/00278/FUL - Cromwell Surgery	
19/01838/FUL - 2 The Pavement	
The Stukeleys	£146,873.35

TOWN/PARISH 15%	AMOUNT ²³
18/01536/REM - Alconbury Airfield	
18/02056/FUL - Land North of 13 Moorfield Way	
18/02223/REM - Alconbury Weald	
Tilbrook	£294.54
18/00704/FUL - Hall Farm	
Warboys	£120,040.52
18/00531/REM - Land South of Farriers Way and Bencroft	
18/00776/REM - Land Between Old Mill Avenue and Station Road	
Wistow	£1,014.53
18/02449/FUL - Land and Buildings North East of Mill Farm Cottage	
Woodwalton	£681.72
16/01726/FUL – Middle Farm	
Yaxley	£4840.44
17/01817/FUL - Olive Mede	
15% TOTAL	£763,567.69

TOWN/PARISH 25%	AMOUNT ²⁴
Godmanchester 25%	£69,339.27
18/01654/FUL - 1 Pettit Road	
20/00316/FUL - 19 Pettit Road	
17/01952/REM - Land North West of Bearscroft Farm	
St Neots 25%	£883,515.14
18/02719/REM - Wintringham Park	
18/01219/FUL - 22 Market Square	
19/00703/REM - Land At 4 Barford Road	
18/02708REM - Wintringham Park	
20/00278/FUL - Land Rear Of 8 Mountfort Close	
18/00497/FUL – Workshop Windmill Row	
25% TOTAL	£952,854.41

²⁴ The amount stated is the Town/Parish meaningful proportion payments received by Huntingdonshire District Council in the reported year, which have been transferred to the Town/Parish Council in accordance with the CIL Regulations.

C2 – Demand Notices which have been re-issued this reporting period originally issued in previous financial years

PARISH	APPLICATION	VALUE²⁵	PREVIOUS FINANCIAL YEAR
Brampton	17/01959/FUL	£121,111.91	2018/19
Warboys	18/00776/REM	£506,395.77	2018/19
Warboys	18/00531/REM	£192,697.53	2018/19
TOTAL		820,205.21	2018/19
Brampton	17/00577/FUL	166,666.65	2019/20
Stilton	17/02244/FUL	£6,534.26	2019/20
TOTAL		£173,200.91	2019/20

²⁵ These figures include Demand Notices which were reissued, due to approved deferrals of instalment payments, in accordance with the Community Infrastructure Levy (Coronavirus) (Amendment) (England) Regulations 2020.

S1 – List of Applications Signed During 2020/21

- S106 agreements

App No	Deed Date	Address	Deed Details
18/00958/FUL	S106 Agreement dated 07/09/2020	Potton Ltd, Eltisley Road, Great Gransden, Sandy, SG19 3AR	Hybrid planning application comprising: 1) Applying for outline planning permission for the erection of 38 custom/self-build houses with roads, services, attenuation pond and infrastructure; and 2) Full planning permission for the erection of 5 custom/self-build show houses with sales centre & car parking following demolition of factory and offices.
19/00797/FUL	S106 Agreement Dated 16/12/2020	Land West of Park Road and The Malting on Biggin Lane, Ramsey	Phase 3 - Full Planning Application for 47 dwellings and supporting infrastructure including details of appearance, landscaping, layout, and scale
19/01576/FUL	S106 Agreement Dated 16/12/2020	Land at The Corner of Stocking Fen Road and St Marys Road, Ramsey	The construction of 82 affordable dwellings including associated external works, roadways, and parking

App No	Deed Date	Address	Deed Details
19/01881/OUT	S106 Agreement Dated 23/06/2020	Land South of Buryfield, Bury	Outline application for a development of up to 54 homes to include 44 Affordable homes, landscaping, open space, creation of new access following the demolition of Nos. 20 and 22 Buryfield and all associated ancillary works. Access and Layout are to be considered at this stage, Landscaping, Scale and Appearance are reserved matters.
16/01507/OUT	S106 Agreement dated 18/05/2020	Land Between the Railway Line and St Neots Bypass and Potton Road, Eynesbury	Residential development of site for up to 79 dwellings and associated open space with all matters reserved except access to be from Potton Road

- Deeds of Variation

In addition to the above S106 agreements for newly approved applications, the following were signed during 2020/21 making changes to existing S106 agreements. Where a Deed of Variation has been entered into in the reported year, the element reported on are those new or amended obligations only. As such, this can result in obligations which have previously been reported on being duplicated.

App No	Deed Date	Address	Deed Details
1401852OUT	Deed of Variation dated 07.09.2020	Land at Junction of Field Road and Blenheim Road, Ramsey	Variation of S106 Agreement dated 22.05.2017 relating to planning permission 16/01206/FUL to definitions Affordable Housing, Green Space, Planning Permission. The insertion of the definition Offsite Affordable Housing Contribution and the related Clause under this title to be added.

App No	Deed Date	Address	Deed Details
19/00033/S106	Deed of Variation dated 14.10.2020	Former Dairy Crest Dairies, High Street, Fenstanton, Huntingdon, PE28 9LQ	Variation of S106 Agreement dated 22.05.2017 relating to planning permission 16/01206/FUL to amend Mortgagee in possession clause for affordable units.
17/00630/FUL	Deed of Variation dated 11.11.2020	Land at Middlemoor Farm, Middlemoor Road, Ramsey St Marys, Cambridgeshire	Variation of S106 Agreement dated 04.04.2018 under planning permission 17/00630/FUL changing the definitions of Affordable Scheme, Help to Buy agent, Shared Ownership. A new plan is attached and Paragraphs 1.3, 1.4, 1.41, 1.4.2 are replaced with new clauses.
20/01729/S106	Deed of Variation dated 31.03.2021	Land South West of Mill Cottage, Gidding Road, Sawtry	Variation of S106 Agreement dated 01.05.2018 relating to planning permission 17/00077/OUT to add a new definition of "mortgagee", vary the mortgage in possession provisions at clause 1.2 of Part 1 of the Schedule and vary clause 1.6.2 of Part 1 of the Schedule

App No	Deed Date	Address	Deed Details
16/00311/FUL	Deed of Variation dated 20.01.2021	Land adjacent St Marys Road Industrial Estate, St Marys Road, Ramsey	Variation of S106 Agreement dated 18.10.2018 relating to planning permission 16/00311/FUL to amend the definition of Affordable Housing and Intermediate Housing. Removal of the definitions of Affordable Housing Site, Affordable Housing Site Terms, Housing Development and Market Dwellings. Addition of the definition for Rent to Buy Unit. Amendments to Clauses 1.1, 1.2, 1.3, 1.5, 1.6, 13.1, 2.8, 2.6, and the insertion of a new Appendix.
19/80094/COND	Deed of Variation dated 11.11.2020	Alconbury Airfield, Ermine Street, Little Stukeley, PE28 4WX	Condition Information for 1201158OUT: Condition 9: Amended Key Phase 1 definition. Condition 10: Amended Key Phase Framework a) Design Code b) Indicative Sequencing Plan c) Archaeological Investigation d) School Site Plan e) Key Phase Transport Assessment f) Key Phase Travel Plan & Mitigation Strategy g) Delivery Plan h) Site Wide Strategy Supplements

App No	Deed Date	Address	Deed Details
			(Water, Ecology & Code of Construction Practice) and i) Sustainability Statement.
19/00828/S73	Deed of Variation dated 28.07.2021	Houghton Grange, Houghton Hill, Houghton, Huntingdon, PE28 2BZ	Application for variation of condition 11 (Heritage Assets) and removal of condition 12 (Dormy House Retained) for application 1402210OUT
20/01887/S106	Deed of Variation dated 17.03.2021	Land North West End of Dorling Way, Brampton	Variation of S106 agreement dated 16th September 2016 relating to application 16/00194/OUT - Deletion of paragraphs 2.2, 2.5, 2.6 and 2.7 of schedule 1 and replace with new clauses
19/00621/FUL	Deed of Variation dated 07.09.2020	Land at Junction of Field Road and Blenheim Road, Ramsey	Variation of S106 Agreement dated 07.11.2019 relating to planning permission 19/00621/FUL. Amendments to the definitions of Affordable Housing Scheme, Green Space and Planning Permission. A new definition is to be added of

App No	Deed Date	Address	Deed Details
			Offsite Affordable Housing Contribution and the addition of Clause 5 for this contribution.
20/00126/S73	Deed of Variation dated 15.06.2020	Land West of Park Road and The Malting on Biggin Lane, Ramsey	Variation of condition 4 and 16 of planning approval 16/01530/OUT - C4, change to approved plans. C16, Access Arrangements.
19/02069/FUL	Deed of Variation dated 25.11.2020	Land at Church Farm, Church Lane, Upwood	Amendment of Plot 8 into a pair of residential dwellings and Plot 9 into a pair of dwellings. All in reference to 15/00049/FUL.
20/00692/S73	Deed of Variation dated 25.11.2020	Land at Church Farm, Church Lane, Upwood	Variation of condition 2 (Plans) for 15/00049/FUL to include amended plans on plot 4 to retain a single storey rear extension to the approved dwelling.

App No	Deed Date	Address	Deed Details
20/01729/S106	Deed of Variation dated 31.03.2021	Land South West of Mill Cottage, Gidding Road, Sawtry	Variation of S106 Agreement dated 01.05.2018 relating to planning permission 17/00077/OUT to add a new definition of "mortgagee", vary the mortgage in possession provisions at clause 1.2 of Part 1 of the Schedule and vary clause 1.6.2 of Part 1 of the Schedule

S2 – List of Obligations entered into in 2020/21

Covenant Type	Obligation Breakdown	Potential Receivable Value
Affordable Housing Contribution (Off Site)		£712,913.00
Administration and Monitoring of Planning Obligations		£1,586.48
Biodiversity/Wildlife Mitigation	SSSI Mitigation	£14,569.00
Green and Public Open Spaces	Formal Green Space/Sports Facilities	£7,521.61
	Off Site Green Space Land	£122,399.00
Maintenance	Green Space Land and/or Capital Outdoor Sports Maintenance	£34,463.00
	Landscaping	£293,172.00
Wheeled Bins		£39,408.65
Total		£1,226,032.74

S3 – Detail of money received during 2020/21

Sum of Covenant Receipt Amount		
Covenant Type	Application No	Total
Administration Monitoring of Planning Obligations	1300679FUL	£1,400.00
	090411FUL	£133.27
	1201158OUT	£38,629.35
	17/02308/OUT	£9,133.18
Administration Monitoring of Planning Obligations Total		£49,295.79
Affordable Housing Provision	1401852OUT	£100,000.00
Affordable Housing Provision Total		£100,000.00
Off-site Facilities (Sports)	1401887OUT	£43,154.79
	1602519OUT	£49,006.97
	1600311FUL	£27,728.96
Off-site Facilities Total		£119,890.72
Wheeled Bins	16/00576/OUT	£14,568.02
	18/01411/FUL	£3,038.50
	16/00311/FUL	£4,000.01
	16/01206/FUL	£7,887.84
	0900411FUL	£10,609.42
UU Wheeled Bins - small sites' wheeled bins contributions	Various	£8,723.68
Wheeled Bins Total		£48,827.47
Grand Total		£318,013.98

S4 – Affordable Housing Units to be Provided on site

App No	Deed Date	Address	Deed Details	Affordable Units
19/00797/FUL	S106 Agreement Dated 16/12/2020	Land West of Park Road and The Malting on Biggin Lane, Ramsey	Phase 3 - Full Planning Application for 47 dwellings and supporting infrastructure including details of appearance, landscaping, layout, and scale	19
19/01576/FUL	S106 Agreement Dated 16/12/2020	Land at The Corner of Stocking Fen Road and St Marys Road, Ramsey	The construction of 82 affordable dwellings including associated external works, roadways, and parking	82
19/01881/OUT	S106 Agreement Dated 23/06/2020	Land South of Buryfield, Bury	Outline application for a development of up to 54 homes to include 44 Affordable homes, landscaping, open space, creation of new access following the demolition of Nos. 20 and 22 Buryfield and all associated ancillary works. Access and Layout are to be considered at this stage, Landscaping, Scale and Appearance are reserved matters.	44
16/01507/OUT	S106 Agreement dated 18/05/2020	Land Between the Railway Line and St Neots Bypass and Potton Road, Eynesbury	Residential development of site for up to 79 dwellings and associated open space with all matters reserved except access to be from Potton Road	31

App No	Deed Date	Address	Deed Details	Affordable Units
17/00630/FUL	Deed of Variation dated 11.11.2020	Land at Middlemoor Farm, Middlemoor Road, Ramsey St Marys, Cambridgeshire	Variation of S106 Agreement dated 04.04.2018 under planning permission 17/00630/FUL changing the definitions of Affordable Scheme, Help to Buy agent, Shared Ownership. A new plan is attached and Paragraphs 1.3, 1.4, 1.41, 1.4.2 are replaced with new clauses.	11
19/02069/FUL	Deed of Variation dated 25.11.2020	Land at Church Farm, Church Lane, Upwood	Amendment of Plot 8 into a pair of residential dwellings and Plot 9 into a pair of dwellings. In relation to 15/00049/FUL.	4

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**Public
Key Decision - Yes**

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter:	Litter Minimisation Strategy 2021 - 2025
Meeting/Date:	Cabinet – 9th December 2021
Executive Portfolio:	Executive Councillor for Operations and Environment - Councillor Marge Beuttell
Report by:	Operations Manager for Environmental Services – M Chudley
Ward(s) affected:	All

Executive Summary

The Litter Strategy responds to the main challenges faced by the Council Street Cleansing and Litter Minimisation service. The Vision for the Street Cleansing service is set out in the Council's own vision and ambition of ensuring our streets and open spaces are kept clean and safe as well as our commitment to good environmental stewardship and long-term sustainability.

We must also respond to the challenges presented by Huntingdonshire being an area that is growing quickly, and where the street cleansing service must grow or adapt to absorb this growth.

This strategy lays out the principles for where we intend to take litter minimisation over the next four years and appendix 1 provides an overview of the strategy highlighting the key themes we will be working on.

These include:

- Reduce litter
- Being innovative
- Reduce our environmental impact
- Leading by example
- Engagement
- Enforcement

The action plan (Appendix 2) explores the projects we will be focusing on to support our key objectives and themes.

Our Vision

This strategy aims to tie in with the wider Government strategy (Litter Strategy for England 2018) and provide a broad framework for managing litter in our district over the coming months and years.

It is not only cost which is an issue. Litter blights the local environment, reduces overall quality of life, influences people's choice of where to live, discourages investment and visitors to our area and can be damaging to wildlife and habitats. We want Huntingdonshire to be a place that people want to live and visit to enjoy our towns, villages and beautiful countryside.

Our nation's future prosperity will greatly depend on how well we manage our environment and therefore it is important that we all play our part in reducing litter and stopping people from dropping litter in the first place.

- Change the behaviour of people who feel it is acceptable to drop litter through enhanced education and consistent messaging
- Make it easy to dispose of litter, provide the appropriate facilities in the right places, and provide an efficient and effective street cleansing service
- Improve enforcement by exercising council powers to deal with anyone who drops litter
- Engage with, support, and celebrate those who are doing the right thing

Recommendation(s):

To endorse the Litter Strategy and Litter Minimisation Action Plan.

1. PURPOSE OF THE REPORT

- 1.1** To seek the endorsement of the council's new Litter Strategy and Litter Minimisation Action Plan.

2. BACKGROUND

- 2.1** Rising demand for local government services, the growth of our district, and continued pressure on the resources available, ensure that efficiency and productivity must be cornerstones of our Street Cleansing Service.

- 2.2** In addition, over recent years, climate change has been increasingly identified as a major global threat. Good management of litter - preventing or minimising the amount of litter generated and maximising the repair, re-use and recycling of litter/waste materials, are some of the most immediate things that we can do as individuals to contribute to a reduction in carbon emissions.

- 2.3** Litter is both a global and local issue and communities need to become more responsible about the litter they generate. We all have a part to play - as individuals, employers or employees, governments, and consumers.

- 2.4** In future, we must prevent litter from being generated. Where we cannot prevent, we must work to reduce, re-use and recycle as much as we can. We must think of litter as being a resource from which as much value as possible should be recovered.

- 2.5** Recycling of glass bottles & cans within town centre locations has already started but we cannot become complacent. We know from litter analysis that there is more material that can be captured and recycled.

- 2.6** Through working with residents, we have seen a 70% recyclable material rate within the town centre locations. Further work is underway to ensure this level is increased and only through continued resident engagement can this be achieved.

- 2.7** As it stands, over the last 3 years the service has seen a significant improvement in performance and value for money. Over this time period the Council has delivered a reduction on cost per household, marking us amongst the best of our comparable local government group (APSE Benchmarking) despite diesel hitting an all-time high during parts of this period and increased housing of around 1500 new properties per year.

- 2.8** At the same time, we have seen the number of litter complaints fall and attain a customer satisfaction rating of 88.6% (either average or above satisfaction with the service) in addition we have also managed to keep the full Street Cleansing service running throughout the Covid-19 pandemic.

2.9 However, we are not complacent or content. This strategy lays out the principles for where we intend to take litter minimisation over coming years.

2.10 Where we are now

The council currently provide a Street Cleansing service whose services cover the adopted Highways, Town Centres, and Parks and Open Spaces.

The service is predominantly focussed on high footfall sites, with three dedicated Town Centre Operatives across Huntingdon, St Ives and St Neots (Ramsey is covered within a rural round). In addition to this the team operates a rural round, parks round and ad-hoc street cleansing team, due to the nature of the District having dispersed towns of high density and rural villages intercepted with major A-Roads.

Each town centre is cleansed a minimum of once a day, 6 days a week

The Street Cleansing Service has already run the below innovative pilot projects:

- On Street Recycling in St Neots, Huntingdon & St Ives
- Smart Bin Sensors within Town Centre locations
- Business Community Pledge
- Community Litter Pick – Easier to arrange

Street Cleansing will continue to pilot new ways of working to combat litter.

2.10.1 Litter Generation 2016/17 to 2019/20

The main sources of litter generation within Huntingdonshire are:

- Litter dropped or placed in places other than litter bins
- Dog waste that has not been removed by the dog's owner
- Commercial or domestic waste incorrectly presented. With large amounts of side waste and overfilled bins.
- Waste that has been 'carefully littered' on ledges, walls and street furniture
- Litter from 'food on the go'
- Litter on school routes
- Smoking related litter
- Drug related litter
- Litter from moving vehicles
- Litter around parked vehicles
- Litter from open spaces & private property
- Chewing gum
- Fly tipping

The table below shows the amount of litter, in tonnes, collected from all litter sources along with tonnage of litter/detritus from Street Sweeping machines. These figures have remained constant over the last four years even with growth in housing within the area

Year	Litter (Tonnes)	Street Sweeping (Tonnes)	Total Litter/Detritus (Tonnes)
2018	56	1386.9	1443
2019	86	1148	1204
2020	116	1014	1130
2021 YTD	41	810	852

The impact of COVID 19 on littering has been significant, in 2020 HDCs Street Cleansing Service reported a 34% increase in littering across the district. Parks and Open Spaces recorded record numbers of footfall and areas which the public visited were more widespread, resulting in higher volumes and more distributed littering.

2.10.2 Enforcement

The Council recognises the importance of achieving and maintaining consistency in its approach to enforcement. For many areas of its enforcement activity, government guidance already exists in the form of Codes of Practice, Planning Policy Guidance, and Government Circulars. When considering what action should be taken, the Council will look to:

- Be proportionate to the nature of the offence and the harm caused
- Change the behaviour of the offender
- Eliminate any financial gain or benefit from non-compliance
- Address the harm caused by regulatory non-compliance, where appropriate
- Deter future non-compliance
- Be responsive and consider what is appropriate for the particular offender and regulatory issue.

The Council's position is that the first step in enforcement is to promote good practice, ensure policy compliance and prevent contravention of the law by raising awareness. However, in order to change behaviour effectively we also need to back up this social message with appropriate and proportionate enforcement.

This table shows enforcement action taken for littering and fly tips over the last 4 years.

It is important to recognise that during the Covid pandemic (2020) there has been a huge increase nationally in fly tipping. Along with other pressures on Council officers' resources at this time from working in a challenging environment it has proved difficult to gather evidence for successful prosecutions.

Year	Littering FPNs	Fly Tips	Fly Tip Prosecutions
2018	10	971	4
2019	14	752	8
2020	11	1976	4
2021 YTD	4	902	5

2.10.3 Cost of the Street Cleansing service

Despite an increase in the number of properties the cost per household has decreased through absorption of growth achieved through innovative service changes. We continue to benchmark the service through APSE (Association For Public Service Excellence) Benchmarking

We are consistently below the average cost per household whilst achieving award nominations for improved service delivery.

	Cost of service	Cost per household	Apse Avg Cost Per household
16/17	£ 829,933	£12.24	£26.93
17/18	£ 793,949	£12.18	£23.11
18/19	£ 772,646	£11.56	£26.02
19/20	£ 721,433	£10.42	£21.64

*Cost per household does not include Central Establishment Cost

2.10.4 Satisfaction Survey (Appendix 3)

The latest customer satisfaction survey took place in June 2019 and gave us an opportunity to gather residents' opinions on communication methods as well as more insight in to how they dispose of their litter/waste

- **Overall, 88.6% were satisfied or very satisfied with the Street Cleansing service**
- 74.5% of respondents were satisfied with the frequency that the litter and dog waste bins were emptied
- 61.5% of respondents believe that enforcement was the best way to tackle littering
- Residents on average rated the cleanliness of Huntingdonshire 3.6 out of 5 (5 being excellent)

The below table shows cleanliness scores of key locations based on survey scoring:

Location	Percentage Average, Good or Very Good
Town Centres	94.8
Main Roads	83.16
School routes	86.17
Public Footpaths	83.33
Parks and Playgrounds	92.63
Playing fields	87.24
Other open spaces (e.g. Verges)	66.31

3. COMMENTS OF OVERVIEW & SCRUTINY

- 3.1 The comments of the relevant Overview and Scrutiny Panel will be circulated ahead of the Cabinet meeting.

4. KEY IMPACTS / RISKS

4.1 Population/housing growth

This will increase litter production therefore there will be a need for more resources to service the areas of growth. In its current format, the service will continue to grow as the District does, this will continue to increase the revenue budget of the service by around £71K for every additional new crew that goes into service.

Although the proposed Litter Minimisation Strategy does not require or suggest any changes to the current bin collection model, we will need to be open minded and examine all possible service delivery options moving forward if we are to mitigate.

the growing financial pressures of operating the service. These could include – investment in Smart Bins and re rationalising litter bins and locations.

Despite continued service innovations and efficiencies, it is not envisaged that these will be significant enough to absorb the population growth in the future.

4.2 Financial environment

We are working in an environment of continued and sustained financial pressure which may result in difficult decisions having to be made on what we prioritise, including reduced budgets and less resource.

The clearance of litter is an avoidable cost but to reduce this requires significant culture change alongside well designed and planned infrastructure and services to meet current and future needs. Changing culture is challenging and requires ongoing investment in education, engagement and, occasionally, enforcement. Given that much of our infrastructure is old and designed and planned for a different time, updating this to meet current and predicted need in the current economic environment will be a challenge and new and innovative ways to deal with this will be necessary.

In addition to council staff, the council engages with the prison service and probation service to support work across the district, as part of community service programme. Furthermore, many volunteer groups and individual volunteers regularly litter pick in the areas where they live, some of whom will also separate materials into recyclables and waste. Volunteers, parish and town councils in rural areas carry out cleansing where it is difficult for the council to do so due to a lack of resources. Volunteers are often able to undertake additional regular deep cleans of their local area. The council provide volunteers with equipment and collect bagged litter from these activities.

Through improvements to the application process, guidance notes and social media campaigns and community engagement we have achieved a large rise in the number of volunteer's litter picking. This is reflected in the table below. We regularly publicise the success of these groups and their comments of how rewarding they find voluntary in their community on social media. This has resulted in many more people volunteering in their community.

	2019	2020	2021 YTD
Litter Pick Volunteers	350	596	1482

4.3 Litter Strategy for England

Our Litter Minimisation Strategy is in line with the governments litter strategy for England (Appendix 4).

The Litter Strategy For England sets out, in detail, how the government will work with communities and businesses to reduce litter.

4.4 National Pandemic

We have seen more litter being produced due to changing habits and working arrangements. Over the course of the pandemic, we have seen on a 34% increasing in litter tonnages collected.

5. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

5.1 Local Framework

5.1.1 Corporate Plan 2018-2022

The corporate plan sets out a programme identifying areas which working together to meet the council's vision:

We want to support a safe and healthy environment, deliver economic growth, provide value for money services, and create opportunities for the people of Huntingdonshire

We want Huntingdonshire to be a good place and we work to Create, protect, and enhance our safe and clean built and green environment

Ruling administration manifesto - We will provide district-wide verge-side clearance during winter months

5.2 National Framework

Litter is controlled under the legislative framework of the Environmental Protection Act 1990, which was amended by the Clean Neighbourhoods and Environment Act 2005.

6. REASONS FOR THE RECOMMENDED DECISIONS

6.1 The Council set a target to reduce litter and fly tipping which we are working towards achieving. This reflects the importance of litter Minimisation and its activities.

Minimising litter is a key component of the Council's commitment to Climate Change ensuring Huntingdonshire is a clean place to live.

Litter minimisation also makes financial sense, minimising costs of collection.

This strategy continues to re-affirm our commitment to the environment, the impact of Huntingdonshire's litter/waste on our climate and focus to strive further whilst accommodating the challenges of COVID19 and Housing Growth.

LIST OF APPENDICES INCLUDED

Appendix 1 – Litter Minimisation Strategy at a glance
Appendix 2 – Litter Minimisation Action Plan

Appendix 3 - Litter Strategy For England

Appendix 4 – National Framework

CONTACT OFFICER

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Appendix 1 – Litter Minimisation Strategy at a Glance



Litter Minimisation Strategy

The Litter Minimisation Strategy is designed to respond to the main challenges faced by the Street Cleansing service. We want to provide a high-quality service for the increasing population of Huntingdonshire and to make the service more cost efficient

Our Vision

To make littering unacceptable behaviour and to seek new and innovative ways to reduce littering and to clear it promptly where it turns up. The following key objectives will deliver recognisable improvements within Huntingdonshire:

- ▶ To have a strategy that provides a framework for action
- ▶ To reduce litter and fly tipping within Huntingdonshire
- ▶ To build on the success of our community engagement and build an even stronger connection within the local communities
- ▶ To develop an effective communication plan for the prevention of litter and fly tipping
- ▶ To have an improved understanding within the local community of the issues around litter and fly tipping
- ▶ To provide effective and efficient council services that make best use of the resources available to tackle litter and fly tipping, including enforcement
- ▶ To encourage the public and business to take responsibility and ownership of their litter

Measuring Our Success

We will be measuring our progress against the following criteria:

- ▶ Measuring the cost of the Street Cleansing service against budget
- ▶ Increase the number of recycling litter bins across the district
- ▶ APSE benchmarking against other comparable local authorities
- ▶ Collaborative working between litter minimisation and enforcement will ensure the same messages and policies are being followed throughout the district
- ▶ Community engagement to spread the message will be measured from the social media insights
- ▶ Listening to the voice of residents through annual customer satisfaction survey
- ▶ Carbon modelling of service – working with the energy saving trust and other consultants

Reduce Litter

- Re rationalise litter bin locations
- Identify litter hotspots

Being Innovative

- To improve both litter minimisation as a service at a local level and to encourage neighbourhoods and communities to manage litter more sustainably
- Active volunteer programme, work with DWP and the probation service
- Local ambassadors promoting litter minimisation in their communities
- Investigate community projects to minimise litter
- Partnership working with RECAP, Keep Britain Tidy
- Enforcement to take appropriate action on littering & fly tipping.

Reduce our environmental impact

- To develop a long-term sustainable approach that limits the environmental impact of the collection service that we run
- Reduce the carbon footprint of the service where possible

Leading by example

- Reducing litter produced by the council
- Getting our own house in order
- Be the first

Engagement

- Maximise the use of social media
- Communications planning
- Linking to local and national campaigns including 'Great British Spring Clean'



Appendix 2 – Litter Minimisation Action Plan

Project	Objective	How	Measure	Review	Timescale
Cover entire litter bin infrastructure with Smart Bin Sensors	Reduce the amount of litter collected across Huntingdonshire	Procure additional sensors	% Total bins covered by smart technology	Annually	22/25
		Publish real time data on litter bin fill levels on HDC website	Website live	Annually	22/24
Right Bin Right Place	Reduce the number of litter bins across the district	Using data from bin sensors to re rationalise bin locations across the district	No of litter bins across the district	Quarterly	21/22 - Ongoing
	To adopt a litter bin policy	research and publish a litter bin policy	Policy agreed by members	n/a	21/22
Sustainable Business Pledge	Increase the number of business signed up to the pledge	Active comms and promotion	Increased no of customers by 50% - Inc HDC run premises (Lead by example)	Quarterly	22/25
Community Litter Picks	To improve accessibility for community litter picks	Support local events with litter pick equipment	No of litter picks carried out across the year	Annually	22/25
	To Improve data collection from community litter picks	Provide a document as part of the litter pick pack to record waste collected	Quarterly report on waste collected from litter picks	Quarterly	22/25
Enforcement	To evaluate and improve current litter enforcement policy across Huntingdonshire	Enforcement team to evaluate current policy and report back options to improve the current policy to increase effective enforcement	New policy to be adopted by the Council	Quarterly	22/23
			No of FPN's handed out LAMS inspections Public awareness	6 Month	22/25
Communications/Accessibility	To provide a single point of access for community and voluntary groups	Set up a 'Love Huntingdonshire' Stand alone website. Dedicated to serving our communities and volunteers	Website live	Annually	22/24
	Promote 'Schools Environment Week'	Feasibility study on how to make 'Schools Environment Week' into an annual event	Decision based on feasibility study	Annually	21/23
Performance	Benchmark annually against other comparable councils	To provide annual data to APSE performance networks	Performance Network League Tables	Annually	21/22
	To introduce the 'Land Asset Management System' LAMS to carry out performance inspections	Training on the system to be arranged via APSE. Technical support to be arranged via HDC IMD	Scorecards	Monthly	21/22

Appendix 3 – Litter Strategy For England

The below is a summary of the Litter Strategy for England that can be found using the below link:
<https://www.gov.uk/government/publications/litter-strategy-for-england>

Send a clear and consistent anti-litter message:

- developing, seeking funding for, and delivering a world class national anti-littering campaign
- developing an anti-littering culture which aims to educate young people not to litter
- inspiring and engaging local communities, and empowering them to take action, including introducing a new 'litter innovation fund' to pilot, implement and evaluate small scale local research projects that could be replicated more widely

Summary:

- making a compelling business case for businesses of all kinds to invest in anti-litter activity
- exploring voluntary and regulatory measures that aim to increase recycling and reduce litter
- working with stakeholders to look at innovative 'nudge' techniques' to tackle littering behaviour

Improve enforcement against offenders, including:

- delivering on our Manifesto commitment to review the case for increasing fixed penalties for littering and related offences
- introducing new regulations to help councils tackle littering from vehicles –
- providing improved guidance for councils on how to use their enforcement powers proportionately and appropriately, and
- raising councils' and magistrates' awareness of the range of sanctions available to tackle littering and fly-tipping.

Clean up the country, including:

- supporting national clean-up days
- working with Highways England to put in place measures to deliver a lasting improvement in cleanliness at 25 priority litter hotspots on the Strategic Road Network, including updating the Code of Practice on Litter and Refuse to clarify the expected standards of cleanliness on the Network
- producing new guidance on "binrastructure" (the design, number and location of public litter bins and other items of street furniture) for local areas to help them reduce levels of litter
- working with the relevant industries to tackle certain types of particularly problematic litter, including fast-food packaging, smoking-related litter and chewing gum
- exploring the ways in which packaging and packaging design can contribute to reducing litter

Appendix 4 – National Framework

It is an offence to drop or leave litter and not pick it up. It applies to all land that is open to the air, including land covered with water and privately owned land. A person found guilty of dropping litter can be fined up to £2500 in a magistrate's court.

Most offences can be dealt with through serving a Fixed Penalty Notice on the perpetrator by an authorised body such as a local authority or police force. Fixed Penalty Notice charges are set locally at between £75 and £150.

Litter is generally accepted to be anything below the size of a sack of household waste and is mostly understood as items related to smoking, chewing gum or eating and drinking on the move where unwanted items have not been properly disposed of or have been dropped inadvertently.

Section 89 of the Environmental Protection Act 1990 (EPA 1990) places a legal responsibility (a 'duty') on certain organisations to ensure that land, as far as is practicable, is kept clear of litter.

Section 91 of the EPA 1990 goes on to state that a person who is fed up with a long-standing litter problem can use a Litter Abatement Order against those organisations listed under Section 89 (the 'duty bodies') if they are failing in their duty to keep that land clean.

There are six 'Duty Bodies' – local authorities, statutory undertakers such as rail and road agencies, Crown Estate, colleges, schools and universities. Privately owned land not open to public access does not qualify for a Litter Abatement Order.